

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input checked="" type="checkbox"/> Key Decision	<input type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input checked="" type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director of Adults and Health		
Contact person:	Iris Berkeley		Telephone number: 0113 37 87856
Subject²:	Adults and Health and Children's Services are seeking to use the provision in Public Contract Regulations 2015, Regulation 32(2) Negotiated Procedure without prior publication to enter in to a contract with Leeds Centre for Integrated Living (LCIL) for 6 months, with an additional extension period of up to 6 months to the maximum value of £779,840 for the provision of Direct Payment Support Service from the 1 st December 2021.		
Decision details³:	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)</p> <p>The Director of Adults and Health approved Adults and Health and Children's Services request to use the negotiated procedure without prior publication of a notice under Regulation 32(2) of the Public Contract Regulations 2015 and to enter into a direct contract with Leeds Centre for Integrated Living (LCIL) for 6 months, with an additional extension period of up to 6 months to the maximum value of £779,840 for the provision of Direct Payment Support Service from the 1st December 2021.</p> <p>This will enable the current Provider to continue its service delivery whilst a revised procurement process takes place; the facilitation of a six month mobilisation period to cover the anticipated transfer of staff under the Transfer of Undertakings (Protection of Employment) Regulations (TUPE) if required; to enable the return of advice information and guidance, and PA recruitment element of the service in-house along with the TUPE transfer of relevant members of staff.</p> <p>The Director of Adults and Health will use their delegated authority to take commissioning decisions which will be a direct consequence of this key decision, for example approval of the detailed specifications for procurement and subsequent contract award. This is subject to the decision being in line with the key principles and features as described in the report.</p> <p>The Director of Adults and Health will take this decision, and future decisions on behalf of Adults and Health and Children's and Families Directorates.</p>		

¹ Give title of Director with delegated responsibility for function to which decision relates.

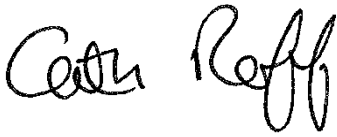
² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

	A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)
	Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision N/A
Affected wards:	All
Details of consultation undertaken⁴:	Executive Member FOR Health, Wellbeing and Adults was briefed on this on 20 th October 2021
	Ward Councillors
	Others
Implementation	Officer accountable, and proposed timescales for implementation Iris Berkeley The current contract expires on 30th November 2021 and the retendering process will begin in January 2022.
List of Forthcoming Key Decisions⁵	Date Added to List:- 24 th September 2021
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____
Publication of	If not published for 5 clear working days prior to decision being taken the

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

report⁶	reason why not possible:	
	If published late relevant Executive member's approval Signature _____ Date _____	
Call In	Is the decision available ⁷ for call-in?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public:	
Approval of Decision	Authorised decision maker ⁸ Cath Roff – Director of Adults and Health	
		Date 27 th October 2021

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.