

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input checked="" type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	The Director of Children & Families		
Contact person:	Adele Robinson		Telephone number: 07891 276856
Subject²:	Design & Cost Report for Leeds West Academy Permanent Expansion works		
Decision details³:	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)</p> <p>Approve authority to spend and incur expenditure of £5,269,000 from capital scheme number 33178/LWA/000 to deliver the additional accommodation and external works associated with the permanent expansion of Leeds West Academy to a PAN of 300 from September 2022.</p> <p>Note the project will be self-delivered by White Rose Academies Trust and overseen by an LCC Project Officer from City Development.</p> <p>Note that the officer responsible for implementation is the Head of Service Learning Systems in Children and Families Directorate.</p>		
	<p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>An increase in demand for secondary school places has resulted in the need for additional places in the West of the city. In September 2020 and September 2021 Leeds West Academy agreed to take a bulge cohort of 60 places in Year 7 ahead of permanently expanding in September 2022 to manage the on-going pressure of need in this area of the City. Executive Board approved the permanent expansion of Leeds West Academy along with a provisional authority to spend (ATS) of £5,269,000 on 24 June.</p>		


¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

	<p>White Rose Academy is self-delivering the internal remodelling works required to create further learning spaces therefore the funds will be transferred over following receipt of paid invoices/valuations. A grant funding agreement has been written by LCC legal team covering the terms and conditions of the funding of which White Rose Academies need to adhere to and confirming the amount of £5,269,000 secured for the expansion works. The academy will be responsible for funding any overspend should the costs exceed the approved figure of £5,269,000. The works are due to commence in October to ensure they are completed for the start of the 2022/2023 academic year.</p> <p>The capital investment will be met through the scheme number 33178/LWA/000 for Leeds West Academy as part of the Learning Places Programme</p> <p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>Leeds West Academy took a bulge in 2020 and 2021 ahead of permanently expanding in 2022. This school is located within the area of need identified in the West.</p>
Affected wards:	Bramley & Stanningley
Details of consultation undertaken⁴:	<p>Executive Member Cllr Pryor was briefed on the expansion of Leeds West Academy as part of the Executive Board process in June 2020.</p> <p>Ward Councillors Ward Members were briefed on the expansion of Leeds West Academy as part of the Executive Board process in June 2020.</p> <p>Others Leeds West Academy (including Governing Body) and White Rose Academies</p>
Implementation	<p>Officer accountable, and proposed timescales for implementation</p> <p>Head of Service for Learning Systems</p>
List of	Date Added to List:- N/A

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

Forthcoming Key Decisions⁵	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision	
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____	
Publication of report⁶	If not published for 5 clear working days prior to decision being taken the reason why not possible:	
	If published late relevant Executive member's approval Signature _____ Date _____	
Call In	Is the decision available ⁷ for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public:	
Approval of Decision	Authorised decision maker ⁸ Sal Tariq – Director of Children & Families	
	Signature 	Date: 28/10/21

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.