

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

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| Decision type | <input type="checkbox"/> Key Decision | <input checked="" type="checkbox"/> Significant Operational Decision | <input type="checkbox"/> Administrative Decision |
| Approximate value | <input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000 | <input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input checked="" type="checkbox"/> Over £500,000 | <input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 |
| Director¹ | Director of Children and Families | | |
| Contact person: | Imtiaz Hasan | | Telephone number: 07891 277 112 |
| Subject²: | Design & Cost Report and Tender Acceptance Report seeking approval of construction works and fees associated with the delivery of the new purpose built VINE Special Education Needs and Disabilities (SEND) college. | | |
| Decision details³: | <p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)</p> <p>The Chief Officer – Financial Services:</p> <p>a) Approved the injection of £9,044,374 of departmental borrowing funding into capital scheme number 33439 /000 /000.</p> <p>In the absence of the Director of Children and Families, the Chief Officer, Resources & Strategy:</p> <p>a) Noted that approval to expend £2,255,626 was obtained in September 2021 under reference D54512 for a package of early works that are currently in progress and near completion.</p> <p>In respect of the main works following the completion of the early works:</p> <p>a) Approved authority to incur capital expenditure up to the sum of £9,044,374 into the capital scheme number 33429 /000 /000 (as detailed in this report) in respect of capital works, and associated fees in relation to the rebuild of the new Vine provision.</p> <p>b) Approved the tender submitted by the Leeds Local Education</p> | | |

¹ Give title of Director with delegated responsibility for function to which decision relates.

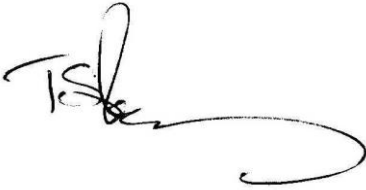
² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

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| | <p>Partnership in the sum of £10,302,004 for all of the works covered under this scheme.</p> <p>c) Noted the revised programme dates identified in section 40 of this report represents the critical path for project success and must be adhered to where possible.</p> <p>d) Noted that upon completion of the capital works, the VINE provision will be able to accommodate up to 60 young people between the ages of 19 and 25 with Special Education Needs and Disabilities (SEND).</p> <p>e) Noted that the officers responsible for implementation is the Head of Service, Learning Systems and the Head of Projects and Programme, City Development.</p> |
| | <p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>Leeds City Council has a statutory duty to meet the special educational needs of children and young people with an Education Health and Care Plan (EHCP) until the age of 25. The Vine provision is a commissioned service run by Leeds City College, graded as outstanding by Ofsted in 2018, providing adult education for young people aged between 19 - 25 with complex special educational needs. Desirable local learning places is an efficient use of resources and reduces the risk of costly out of area placement with private providers.</p> <p>This proposal establishes high quality specialist places within the city for some of our most vulnerable learners, actively contributing towards achievement of the Best Council Plan outcomes for everyone in Leeds to, 'Be safe and feel safe'; 'Enjoy happy healthy active lives'; 'Do well at all levels of learning and have the skills they need for life'.</p> |
| | <p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>Currently, the authority cannot meet all the complexity of needs within the city and is increasingly reliant on out of area placements that are more expensive and result in an increase in spend from the high needs block of the designated school grant.</p> <p>Creating desirable local places are an efficient use of resources and reduces the risk of costly out of area placement with private providers. As reported in the December 2020 Executive Board report, out of area provision is costly with current equivalent out of area placements averaging an annual cost of £50,000 per place for a three day education</p> |

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| | <p>placement with individual placements costing more. This approach supports the council's value of spending money wisely because savings will be generated which will reduce pressure on the designated school grant. Furthermore, the savings generated will be used to offset the cost of borrowing.</p> |
| Affected wards: | Burmantofts and Richmond Hill |
| Details of consultation undertaken⁴: | <p>Executive Member</p> <p>Executive Member for Learning Skills and Employment was briefed prior to the submission of the Business Case for the rebuilding of the Vine to members of the Executive Board in December 2020. Further consultation was carried out prior to the submission of the planning application.</p> |
| | <p>Ward Councillors</p> <p>Ward Councillors were briefed on the proposals as part of the consultation process as well as prior to the final decision made by members of the Executive Board at their meeting December 2020.</p> |
| | <p>Others</p> <p>As the construction progresses, further communications with young people attending the current Vine provision, parents of children attending the Vine and parent support groups will be undertaken so that the transition is a positive experience.</p> <p>Due to restrictions on gatherings caused by Covid 19, several different communication tools have been used to brief key stakeholders including Ward Members and the Executive Member for Children and Families. This included written briefings, online meetings as well as a walkaround of the site to talk Ward Members through the proposal with colleagues from Highways, the LLEP and Galliford Try also in attendance.</p> |
| Implementation | <p>Officer accountable, and proposed timescales for implementation</p> <p>Head of Service, Learning Systems and the Head of Projects and Programme, City Development.</p> |
| List of | Date Added to List:- |

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

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| Forthcoming Key Decisions⁵ | If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision | |
| | If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____ | |
| Publication of report⁶ | If not published for 5 clear working days prior to decision being taken the reason why not possible: | |
| | If published late relevant Executive member's approval Signature _____ Date _____ | |
| Call In | Is the decision available ⁷ for call-in? | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| | If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public: | |
| Approval of Decision | Authorised decision maker ⁸ Victoria Bradshaw Chief Officer Finacnail Services | |
| | Signature <i>V. f. Bradshaw</i> | Date 25 th November 2021 |
| Approval of Decision | Authorised decision maker ⁹ Tim Pouncey – Chief Officer, Resources & Strategy | |
| | Signature  | Date: 29/11/21 |

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.

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