

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input checked="" type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director of Adults and Health		
Contact person:	Max Naismith		Telephone number: 0113 37 80336
Subject²:	Establishment of One Additional Approved Mental Health Professional Post to Address Increase in Demand in Relation to the Emergency Duty Team		
Decision details³:	What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)		
	a) The Director of Adults and Health approved the proposed establishment of one additional AMHP post in order to meet the unprecedented surge in demand for Mental Health Act assessments specifically on an out of hours basis met by the Emergency Duty Team. b) The Director of Adults and Health approved establishing and recruiting to the EDT AMHP post. c) The Director of Adults and Health noted the technical content of this report.		
	A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list


³ Simply refer to supporting report where used as these matters have been set out in detail.

	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>It is essential that people with the most complex mental health presentations who necessitate an assessment under the Mental Health Act are responded to within a timely manner, which is done on a multi-disciplinary basis. This area of operation is technical and complex and recruiting individuals with the requisite professional qualifications and experience within the management of risk is critical in ensuring a good standard of service delivery and compliance with the law.</p>
Affected wards:	All
Details of consultation undertaken⁴:	Executive Member Exec member for Health, Wellbeing and Adults was briefed on 29 th October 2021
	Ward Councillors
	Others Trade Unions were briefed in October 2021
Implementation	Officer accountable, and proposed timescales for implementation Max Naismith. Recruitment upon approval
List of Forthcoming Key Decisions⁵	Date Added to List:-
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____
Publication of report⁶	If not published for 5 clear working days prior to decision being taken the reason why not possible:
	If published late relevant Executive member's approval Signature _____ Date _____

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

Call In	Is the decision available ⁷ for call-in?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
	If exempt from call-in, the reason why call-in would prejudice the interests of the council or the public:		
Approval of Decision	Authorised decision maker ⁸ Cath Roff – Director of Adults and Health		
		Date 1 st December 2021	

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.