

<b>Implementation &amp; Revision of Policy, Conditions and Procedures</b>	<b>Effective from</b>	<b>Last Reviewed</b>	<b>Comments</b>
<b>Administering the licensing regime</b> 1: Scheme of sub delegation		Reviewed monthly	
<b>Gathering and sharing information</b> 1: National register of taxi licence refusals	Oct 2020		
2: Fit and proper person assessment policy	Jan 2016	Mar 2016	
<b>Driver licencing</b> 3: Guide to obtaining a licence	Jan 2016		
4: Policy on determining the suitability of applicants and licensees as drivers	Dec 2019	Currently	Report to Licensing Committee Jan 2022
5: Hackney carriage and private hire driver training policy	Oct 2012	Apr 2019	
6: Medical exceptions policy	Oct 2012	Apr 2019	
7: Standard conditions attached to a private hire driver licence	Sept 2007	Nov 2018	
8: Private hire executive driver licence conditions	Sept 2007	Nov 2018	
9: Standard conditions attached to a stretched limousine private hire driver licence.	Sept 2007	Jul 2010	
10: Private hire novelty vehicle driver licence conditions	July 2013		
11: Hackney carriage byelaws	Nov 1974	Apr 1975	Legal opinion required on bylaws
12: Code of conduct when working with vulnerable persons	Mar 2016	Apr 2020	
<b>Vehicle licensing</b> 13: Hackney carriage vehicle conditions			

14: Conditions attached to wheelchair accessible hackney carriage proprietors' licences and private hire vehicle licences	Mar 2013	Dec 2018	
15: Conditions attached to a private hire saloon and 'people carrier' vehicle licence.	Feb 2016	Feb 2016	
16: Conditions attached to an executive private hire vehicle licence.	Sept 2007	Jun 2013	
17: Policy and conditions attached to the grant of a novelty (motor tricycle) vehicle licence.	July 2013		
18: Conditions attached to stretched limousine private hire vehicle licence	Sept 2017		
19: Special conditions attached to the grant of a private hire minibus licence			
20: Extension to the vehicle age criteria condition	Dec 2012	Dec 2018	
21: Vehicle transfer policy	Jan 2013	Aug 2015	
22: Ultra-low emission vehicles policy	Dec 2018	Dec 2018	
23: Guidance for the fitting of safety screens		Jun 2020	
24: Guidance and policy for CCTV in licensed vehicles	Feb 2007	Currently	Working group meetings completed. Next step would be consultation on new CCTV policy
<b>Operator licensing</b> 25: Standard conditions attached to a private hire operator licence	Jun 2014	Nov 2014	
26: Standard conditions attached to an executive private hire operator licence	Jan 2013	Nov 2014	
27: Policy, pre-conditions and conditions in respect of private hire novelty vehicle operator licences	Jul 2013		

<b>Compliance and enforcement</b> 27: Drivers plying for hire	Jan 2013	Nov 2019	
29: Policy on immediate suspension and revocation decisions	Oct 2014	Jan 2014	
<b>Compliance and enforcement</b> Licensing fees		May 2018	Review dependant on levels of income and spend