

Delegated Decision Notice (DDN)

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input checked="" type="checkbox"/> Key Decision	<input type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input checked="" type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director of Communities, Housing & Environment		
Contact person:	Alison Ferguson (Commissioning Manager)		Telephone number: 0113 3787846
Subject²:	Extension of contract for a three year period with Leeds Women's Aid for the Leeds Domestic Violence Service (LDVS) (DN194503)		
Decision details³:	What decision has been taken? The Director of Communities, Housing & Environment has approved an extension of three years to the existing contract with Leeds Women's Aid for the Leeds Domestic Violence Service, with effect from 1 st April 2022 and to the value of £885,898 per annum; a total of £2,657,694 over the three year extension period.		
	A brief statement of the reasons for the decision The current contract period ends on 31st March 2022. The contract includes the option to extend for 36 months, As supporting victims-survivors of domestic violence and abuse remains a priority for Leeds City Council and LDVS is delivering a good service, the decision has been taken to invoke the full extension. This decision means that victims-survivors of domestic violence and abuse in Leeds will continue to be supported by a high quality service which provides a range of support options to best suit individual needs.		
	Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision <ul style="list-style-type: none"> • Allow the contract lapse at the end of 2021/22 • Extend for 12 months and review again at the end of each year 		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.


Affected wards:	City-wide		
Details of consultation undertaken⁴:	Executive Member The Executive Member for Resources and the Executive Member for Environment and Housing have been consulted and support invoking the extension		
	Ward Councillors N/A		
	Others Colleagues in Safer Stronger Communities		
Implementation	Officer accountable, and proposed timescales for implementation Alison Ferguson, Commissioning Manager The extension period will be 1 st April 2022 to 31 st March 2025.		
List of Forthcoming Key Decisions⁵	Date Added to List:- 11 th November 2021		
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision		
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____		
Publication of report⁶	If not published for 5 clear working days prior to decision being taken the reason why not possible:		
	If published late relevant Executive member's approval Signature _____ Date _____		
Call In	Is the decision available ⁷ for call-in?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public:		

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

Approval of Decision	Authorised decision maker ⁸ Director of Communities, Housing & Environment - James Rogers	
	Signature 	Date 05/01/22

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.