

Delegated Decision Notice (DDN)

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input checked="" type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Children and Families		
Contact person:	Helen Stevens		Telephone number: 0113 3785426
Subject²:	Permission to extend the Cluster Cooperation Agreements		
Decision details³:	<p>The Deputy Director, Children & Families Social Work Service provided permission to extend the cluster cooperation agreement with clusters. The extension will commence on 1st April 2022 and will expire on 31st March 2023</p> <p>The funding for clusters (issued as part of the cooperation agreement) will continue to be funded utilising the funding formula that was approved as part of the key decision (D52724) referenced above. The total LCC cluster funding pot to be applied to the formula is £780,830.</p> <p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>This report seeks significant operational decision from the Deputy Director to extend the Cluster Cooperation agreements that commenced on 1st April 2021. The extension will commence on 1st April 2022 and will expire on 31st March 2023.</p> <p>Permission was granted in February 2021 via key decision (D52724) to establish cooperation agreements with clusters in respect of the council funding for clusters. The agreements were initially established for 12 months (1st April 2021 -31st March 2022) with two options to extend of 12 months.</p> <p>The funding for clusters (issued as part of the cooperation agreement)</p>		

¹ Give title of Director with delegated responsibility for function to which decision relates.


² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

	<p>will continue to be funded utilising the funding formula that was approved as part of the key decision (D52724) referenced above. The budget for sits within the Early Help Service.</p> <p>As detailed in the key decision report (D52724): the decision to establish cooperation agreements falls within Clause 1.5.2 of the Contract Procedure Rules as it is a funding agreement between public bodies and falls outside of the Public Contract Regulations 2015 pursuant to Regulation 12(7). Therefore it is not a procurement for the purpose of the Contract Procedure Rules or Public Contract Regulations 2015.</p>
	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>No other options were considered.</p>
Affected wards:	Citywide
Details of consultation undertaken⁴:	<p>Executive Member: Cllr Venner – 16th December 2021</p> <p>Ward Councillors: N/A</p> <p>Others: Consultation has taken place with the existing provider and stakeholders in public health</p>
Implementation	<p>Officer accountable, and proposed timescales for implementation:</p> <p>The Head of Commissioning & Market Management is responsible for implementing the decision.</p>
List of Forthcoming Key Decisions⁵	<p>Date Added to List:- N/A</p> <p>If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision N/A</p> <p>If Special Urgency Relevant Scrutiny Chair(s) approval</p> <p>Signature _____ Date _____</p>

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

Publication of report⁶	If not published for 5 clear working days prior to decision being taken the reason why not possible: N/A	
	If published late relevant Executive member's approval Signature _____ Date _____	
Call In	Is the decision available ⁷ for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	If exempt from call-in, the reason why call-in would prejudice the interests of the council or the public:	
Approval of Decision	Authorised decision maker ⁸ Julie Longworth, Deputy Director, Children & Families Social Work Service	
	Signature 	Date 04.01.22

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.