

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input checked="" type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	The Director of Public Health		
Contact person:	Eleanor Clark	Telephone number: 0113 378 7844	
Subject²:	Tender evaluation and contract award of the Sexual Health Improvement Service for most at risk populations for HIV (YORtender reference: DN547537)		
Decision details³:	What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.) The Director of Public Health has awarded a contract to Yorkshire Mesmac with effect from 1 st April 2022 until 31 st March 2027, with an option to extend for up to a further 36 months. The value of this decision is £1,325,927.40 for the initial 5-year contract period (total value of £2,121,418.32 if the extension is fully utilised).		
	A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate) Please see full report for details.		
	Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision There was the option of ending the provision once the current contracts expire. However, given the relatively high rate of HIV transmission within Leeds, there is still a need to be met and the procurement exercise resulted in a bid which satisfied all of the evaluation criteria.		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.


Affected wards:	All
Details of consultation undertaken⁴:	The Executive Member for Public Health and Active Lifestyles was briefed on 6/1/22.
	Ward Councillors -
	Others -
Implementation	Officer accountable, and proposed timescales for implementation Health Improvement Principal Officer - (Sexual Health) / Public Health. The mobilisation period will begin in January 2022. The contract will begin on 1 st April 2022.
List of Forthcoming Key Decisions⁵	Date Added to List:-
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____
Publication of report⁶	If not published for 5 clear working days prior to decision being taken the reason why not possible:
	If published late relevant Executive member's approval Signature _____ Date _____
Call In	Is the decision available ⁷ for call-in? <input type="checkbox"/> Yes <input type="checkbox"/> No

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

	<p>If exempt from call-in, the reason why call-in would prejudice the interests of the council or the public:</p>	
<p>Approval of Decision</p>	<p>Authorised decision maker⁸ Victoria Eaton, The Director of Public Health</p>	
	<p>Signature</p> 	<p>Date 11/1/2022</p>

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.