

## Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

<b>Decision type</b>	<input checked="" type="checkbox"/> Key Decision	<input type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
<b>Approximate value</b>	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input checked="" type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
<b>Director<sup>1</sup></b>	City Development		
<b>Contact person:</b>	James Hirst	Telephone number: 0113 378 7458	
<b>Subject<sup>2</sup>:</b>	Approval to Tender - Yorkshire Highway Alliance (YHA) Supply of Winter Road Surface Treatments and Sundries 2022		
<b>Decision details<sup>3</sup>:</b>	What decision has been taken?  The Chief Officer (Highways and Transportation) has approved the request to tender the YHA Contract from 2022 – 2024 for a two-year contract period and to extend annually for a further two years subject to satisfactory performance.		
	A brief statement of the reasons for the decision  There is a legal duty on Highway Authorities to ensure, so far as reasonably practicable, that safe passage along the highway is not endangered by snow or ice. This is provided for under section 41(1A) of the Highways Act 1980, as amended by the Railways and Transport Safety Act 2003.		
	Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision. The tender of this Contract is an efficient method of procuring the Supply of Winter Road Surface Treatments Contract which is an essential service for the Council.		
<b>Affected wards:</b>	N/A		

<sup>1</sup> Give title of Director with delegated responsibility for function to which decision relates.

<sup>2</sup> If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

<sup>3</sup> Simply refer to supporting report where used as these matters have been set out in detail.

<b>Details of consultation undertaken<sup>4</sup>:</b>	Cllr Hayden as Executive Member for Infrastructure & Climate was consulted on the 25 <sup>th</sup> October 2021 and was supportive of the proposal to tender.		
	Ward Councillors N/A		
	Others		
<b>Implementation</b>	Officer accountable, and proposed timescales for implementation James Hirst. Contract to be awarded and in place to start 1 <sup>st</sup> April 2022, prior to the existing Contract expiring.		
<b>List of Forthcoming Key Decisions<sup>5</sup></b>	Date Added to List: 25 <sup>th</sup> October 2021		
	<b>If Special Urgency or General Exception</b> a brief statement of the reason why it is impracticable to delay the decision N/A		
	<b>If Special Urgency</b> Relevant Scrutiny Chair(s) approval Signature _____ Date _____		
<b>Publication of report<sup>6</sup></b>	If not published for 5 clear working days prior to decision being taken the reason why not possible:		
	If published late relevant Executive member's approval Signature _____ Date _____		
<b>Call In</b>	Is the decision available <sup>7</sup> for call-in?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
	<b>If exempt from call-in</b> , the reason why call-in would prejudice the interests of the council or the public:		
<b>Approval of Decision</b>	Authorised decision maker <sup>8</sup> : Oliver Priestley, Head of Engineering and Infrastructure		
	Signature _____	Date: 13/01/22	

<sup>4</sup> Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

<sup>5</sup> See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

<sup>6</sup> See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

<sup>7</sup> See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

<sup>8</sup> Give the post title and name of the officer with appropriate delegated authority to take the decision.

		
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