

Meeting held on 22<sup>nd</sup> September 2008

**Present:**

Councillor Sue Bentley (Chair)  
Councillor Geoff Driver  
Councillor Lucinda Yeadon  
Councillor James Lewis

**Others in Attendance:**

Robert Norreys, Head of Regional Policy, Executive Support  
Martin Dean, Deputy Chief Executive, Leeds Initiative  
Richard Mills, Principal Scrutiny Adviser, Democratic Services

**1.0 Note of the Last Meeting**

1.1 The Working Group agreed the note of the meeting held on 3<sup>rd</sup> July 2008.

**2.0 Draft Terms of Reference**

2.1 Members discussed the proposed draft terms of reference for this inquiry which was requested at the last meeting.

2.2 It was agreed that the draft terms of reference be amended so that the sessions include the Local Area Agreement as well as the MAA and the future of FE.

2.3 In respect to the LAA Members asked that this include background information on the LAA. They also wanted an opportunity to discuss and assess how committed the parties are that have signed up to the LAA including the DWP in delivering the targets that have been set. Members wanted to hear from our partners about the changes they are making in order that they can meet these targets.

2.4 Members were particularly interested in individuals who are post school who have no qualifications/ no level 1 and the extent to which services are effective.

**3.0 Comments from Executive Board / Directors**

3.1 Members noted that there had been no comments made from the relevant Directors and Executive Board Members on the draft submitted to today's meeting.

**4.0 Recommendations of the Member Working Group**

4.1 The Working Group recommended to Scrutiny Board (City & Regional Partnerships) on 25<sup>th</sup> September 2008 that:

- (i) it consider draft terms of reference for an inquiry into skills based on today's discussion.
- (ii) the relevant Directors / Executive Board Members be invited to submit any further comments they might wish to make on the additions to the original draft for this inquiry and that they be reported to the Board.