

## Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

<b>Decision type</b>	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
<b>Approximate value</b>	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input checked="" type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
<b>Director<sup>1</sup></b>	Director of Adults and Health		
<b>Contact person:</b>	Eleanor Hastwell	Telephone number: 0113 37 89864	
<b>Subject<sup>2</sup>:</b>	Report seeking approval to utilise the second 12-month extension on the existing contract with Aspire Community Benefit Society Ltd (Aspire)		
<b>Decision details<sup>3</sup>:</b>	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)</p> <p>The Director of Adults and Health gave authority to utilise the 12-month extension on the existing contract with Aspire in accordance with Contracts Procedure Rules (CPRs) 21, at a maximum cost of £21,038,000 per annum. The extension period will run from 1<sup>st</sup> August 2022 to 31<sup>st</sup> July 2023.</p> <p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>The Aspire services make significant contributions to a range of the City Priority Plans, but particularly the Health and Wellbeing Plan and its priority to make Leeds the best City for Health and Wellbeing by 2030. This is achieved through supporting people to make healthy lifestyle choices and to live safely</p> <p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>A review of Aspire services was undertaken during 2019/20 resulting in a series of recommendations being presented to the Council's Executive Board on 21st October 2020. Executive Board approved these proposals and recommendations regarding the longer-term commissioning arrangements for the Aspire learning disability services. Recommendations included consultation with customers and key stakeholders on a change from a block contract arrangement to individual</p>		

<sup>1</sup> Give title of Director with delegated responsibility for function to which decision relates.

<sup>2</sup> If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

<sup>3</sup> Simply refer to supporting report where used as these matters have been set out in detail.

	arrangements, in order to give parity with the rest of the Leeds learning disability market, and to ensure that prices for service users' care and support packages are fully individualised in a person-centred way.
<b>Affected wards:</b>	All
<b>Details of consultation undertaken<sup>4</sup>:</b>	Executive Member for Health, Wellbeing and Adults was consulted on 21 <sup>st</sup> March 2022
	Ward Councillors
	Chief Digital and Information Officer <sup>5</sup>
	Chief Asset Management and Regeneration Officer <sup>6</sup>
	Others Extensive consultation and engagement with Aspire, their service users and family members has taken place as part of best practice.
<b>Implementation</b>	Officer accountable, and proposed timescales for implementation The Head of Service Commissioning is the officer responsible for implementation of this contract extension and will liaise with Procurement and Commercial Services (PACS) to oversee the implementation of the extension before the existing arrangement expires on 31st July 2022
<b>List of Forthcoming Key Decisions<sup>7</sup></b>	Date Added to List:-
	<b>If Special Urgency or General Exception</b> a brief statement of the reason why it is impracticable to delay the decision
	<b>If Special Urgency</b> Relevant Scrutiny Chair(s) approval Signature _____ Date _____
<b>Publication of report<sup>8</sup></b>	If not published for 5 clear working days prior to decision being taken the reason why not possible:
	If published late relevant Executive member's approval Signature _____ Date _____

<sup>4</sup> Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

<sup>5</sup> See Officer Delegation Scheme (Executive Functions) CDIO must be consulted in relation to all matters relating to the Council's use of digital technology

<sup>6</sup> See Officer Delegation Scheme (Executive Functions) CAMRO must be consulted in relation to all matters relating to the Council's land and buildings.

<sup>7</sup> See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

<sup>8</sup> See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

<b>Call In</b>	Is the decision available <sup>9</sup> for call-in?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
	If exempt from call-in, the reason why call-in would prejudice the interests of the council or the public:		
<b>Approval of Decision</b>	Authorised decision maker <sup>10</sup> Cath Roff. Director of Adults and Health		
		Date 23 <sup>rd</sup> March 2022	

<sup>9</sup> See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

<sup>10</sup> Give the post title and name of the officer with appropriate delegated authority to take the decision.