

Details of premises licence

For: The Madison Bar & Grill Ltd



This document provides details of the premises licence issued to the stated premises and is not a licence itself.

Licence number: PREM/04597/003

Premises the licence relates to: The Madison Bar & Grill Ltd, 486 Harehills Lane, Leeds, LS9 6NG

Date licence first effective: 6th October 2020

Date current version effective from: 3rd November 2021

Licensable activities authorised by the licence:

Sale by retail of alcohol

Monday to Thursday 11:00 - 23:00

Friday to Sunday 11:00 - 00:00

Opening hours of the premises:

Monday to Thursday 11:00 - 23:30

Friday To Sunday 11:00 - 00:30

Premises licence holder(s):

The Madison Bar & Grill Ltd, Shaftesbury Cinema, 486 Harehills Lane, Leeds, LS9 6NG

Access to the premises by children

Access to the premises by children is restricted

Annex 1 – Mandatory Conditions

1. Only individuals licensed by the Security Industry Authority may be used at the premises to guard against:-
 - a. unauthorised access or occupation (e.g. through door supervision), or
 - b. outbreaks of disorder, or
 - c. damage
2. No supply of alcohol may be made under this licence
 - a. At a time when there is no designated premises supervisor in respect of the premises licence, or
 - b. At a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
3. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
4. The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises -

- a. games or other activities which require or encourage, or are designed to require or encourage individuals to -
 - i. drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - ii. drink as much alcohol as possible (whether within a time limit or otherwise);
 - b. provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - c. provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
 - d. selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorize anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.
 - e. dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
5. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
 6. The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.

The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either -

- a. a holographic mark, or
- b. an ultraviolet feature.

7. The responsible person must ensure that -

- a. where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures:
 - i. beer or cider: ½ pint;
 - ii. gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - iii. still wine in a glass: 125 ml;
- b. these measures are displayed in a menu; price list or other printed material which is available to customers on the premises; and
- c. where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

8. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

For the purposes of the condition set out in paragraph 1 of this condition -

- a. "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
- b. "permitted price" is the price found by applying the formula $P = D + (D \times V)$ where -
 - i. P is the permitted price,
 - ii. D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
 - iii. V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
- c. "relevant person" means, in relation to premises in respect of which there is in force a premises licence -
 - i. the holder of the premises licence,
 - ii. the designated premises supervisor (if any) in respect of such a licence, or
 - iii. the personal licence holder who makes or authorises a supply of alcohol under such a licence;
- d. "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
- e. "value added tax" mean value added tax charged in accordance with the Value Added Tax Act 1994.

Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

- (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.
- (2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

Annex 2 – Conditions consistent with the operating schedule

Additional details in respect of licensable activities authorised by this licence

Conditions consistent with the operating schedule relating to the licensing objectives

General – All four licensing objectives

9. Serving staff shall undergo training in age verification, underage sales prevention, the incident log, challenge 25 policy and their responsibilities under the Licensing Act 2003.
10. Serving staff shall undergo refresher training on a 6 monthly basis. Records of staff training shall be kept for 6 months.

The prevention of crime and disorder

11. An agreed number of table covers shall be maintained at the premises, that agreed number shall be 60.
12. A full meals menu from which food can be ordered and consumed to be available until 22:00hrs.
13. Whereby no personal licence holder is on-site a written record of authorisation to sell alcohol will be left by the DPS showing the names and contact details of staff members authorised. This record shall be made available immediately on request by a Police Officer or other Authorised Officer.
14. A suitable closed circuit Television (CCTV) system will be in operation at the premises at all times when it is being used for the provision of licensable activities and/or when members of the public are permitted to be on the premises. The CCTV system will record images to cover all areas of the premises to which the public have access (save for toilets), including any external areas of the premises such as car parks and beer gardens. The CCTV system will be capable of retaining images for a minimum of 31 days, will be of good quality and will contain the correct time and date stamp information. The CCTV system and images will be kept in a secure environment to which members of the public will not be permitted access. At least one member of staff will be on duty at the premises who is capable of operating the system and downloading images recorded by it. These images will be downloaded and provided, on request, to an officer of a responsible authority.
15. All off sales must be in a closed and sealed container not to be consumed directly outside the premises.
16. A suitable purpose-made receptacle for the safe retention of illegal substances will be provided and arrangements made for the safe disposal of its contents as agreed with West Yorkshire Police or British Transport Police.
17. The premises licence holder and/or designated premises supervisor will ensure that an Incident Report Register is maintained on the premises to record incidents such as anti social behaviour, admissions refusals and ejections from the premises. The Incident Report Register should contain consecutively numbered pages, or be kept electronically and contain the date time and location of the incident, details of the nature of the incident, the names and registration numbers of any door staff involved or to whom the incident was reported, the names and

personal licence numbers (if any) of any other staff involved or to whom the incident was reported, the names and numbers of any police officers attending, the police incident and/or crime number where one is provided, names and addresses of any witnesses and confirmation of whether there is CCTV footage of the incident. The Incident Report Register will be retained for a period of twelve months and produced for inspection immediately on the request of an authorised officer.

18. The premises licence holder and/or designated premises supervisor will ensure that a Register is maintained on the premises by the door staff when on duty. The Register will contain consecutively numbered pages, the full name and registration number of each person on duty, the employer of that person and the date and time he/she commenced duty and finished duty (verified by the individual's signature). The Register will be retained on the premises for a period of twelve months from the date of the last entry
19. A Supervisor's Register will be maintained at the licensed premises, showing the names, addresses and up-to-date contact details for the DPS and all personal licence holders.
20. Staff members (including door personnel when employed) will actively discourage customers from assembling outside the premises during hours of operation and with the orderly and gradual dispersal of patrons at the end of the evening.
21. Clear and legible notices will be displayed at exits and other circulatory areas requesting patrons to leave the premises quietly having regard to the needs of local residents, in particular emphasising the need to refrain from shouting, slamming car doors, sounding horns and loud use of vehicle stereos and anti-social behaviour.
22. A minimum of 2 SIA registered door supervisors shall be deployed from 20:00hrs until close on Friday and Saturday. A written risk assessment will be kept on site in relation to the requirement or lack of, on days that would be anticipated as being busier such as bank holidays, dates of national interest, special events or TENS.
23. A 'Conditions of Entry Policy' shall be adopted and clearly sign-posted requiring customers to submit to a voluntary search before entry, any person refusing to submit to a search shall not be allowed entry to the premises on Friday & Saturday from 8pm.

The prevention of public nuisance

24. Noise from a licensable activity at the premises will not be audible at the nearest noise sensitive premises at 593a and 603a Harehills Lane, Leeds, LS9 6NQ.
25. Bottles will not be placed in any external receptacle between 11pm and 7am the following day to minimise noise disturbance to neighbouring properties.
26. Noise from plant or machinery shall not be audible at the nearest noise sensitive premises during the operation of the plant or machinery. Plant and machinery shall be regularly serviced and maintained to meet this level.
27. The designated premises supervisor and any door supervisors will monitor the activity of persons leaving the premises and remind them of their public responsibilities where necessary.
28. Public spaces in the immediate vicinity of the premises shall be kept free from litter.
29. No noise shall emanate from the premises nor vibration be transmitted through the structure of the premises that gives rise to a nuisance.
30. The Premises shall install and maintain in good working order a noise limiting device through which all performances of amplified Live & Recorded music shall be routed.
31. Clear and legible notices will be displayed at exits and circulatory areas requesting customers to leave the premises quietly having regard to the needs of local residents, in particular

emphasising the need to refrain from shouting, slamming car doors, sounding horns and loud use of vehicle stereos and anti-social behaviour.

Protection of children from harm

32. A Challenge 25 Policy will be adopted with appropriate and proportionate signage displayed in a prominent position at points of sale.
33. Children must be accompanied by an responsible adult at all time whilst on the premises.
34. Children shall not be allowed to remain on the premises beyond 21:00hrs.

Annex 3 – Conditions attached after a hearing by the licensing authority

None