

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input checked="" type="checkbox"/> Key Decision	<input type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input checked="" type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Martin Farrington, Director of City Development		
Contact person:	Martyn Long	Telephone number: 07712 214341	
Subject²:	Receipt of Adult Education Budget (AEB) Grant Funding for Adult Learning Provision		
Decision details³:	What decision has been taken? <i>(Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)</i>		
	The Chief Officer Culture and Economy took the decision to <ul style="list-style-type: none"> • Accept the three-year notional AEB funding agreement from WYCA • Accept skills funding agreements from Government over the next three years • Authorise spend of the funding as set out in the report • Authorise procurements up to twice per year through the Employment & Skills Dynamic Purchasing System (DPS) to subcontract delivery to key partners supporting adult skills in the city 		
A brief statement of the reasons for the decision <i>(Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</i>			
Accepting the funding allows Leeds City Council to deliver adult skills training provision across the city from 2022/23 through to 2024/25. The provision supports learners aged 19+ to reengage with learning, acquire new skills and develop confidence for the individual and their wider family			

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

	<p>network contributing to the Best City Ambitions pillars around supporting economic growth and access to economic opportunities, providing skills programmes and employment support to residents and building a Child Friendly City by helping families to improve the progression and achievement of children at school.</p> <p>The procurement to subcontract delivery enables key partners across the city to deliver provision which utilises their specialist skills and knowledge in subject areas and geographies.</p>	
	<p><i>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</i></p> <p>Due to this being an external grant to deliver adult skills provision in the city there are no alternatives</p>	
Affected wards:	none	
Details of consultation undertaken⁴:	Executive Member Councillor Pryor	
	The Executive Member for Economy, Culture and Education	
	Ward Councillors	
	Chief Digital and Information Officer ⁵	
	Chief Asset Management and Regeneration Officer ⁶	
	Others	
Implementation	Officer accountable, and proposed timescales for implementation Martyn Long Head of Employment and Skills	
List of Forthcoming Key Decisions⁷	Date Added to List:- 10 th March 2022 Link to forward notice	
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision	
	If Special Urgency Relevant Scrutiny Chair(s) approval	
	Signature	Date
Publication of report⁸	If not published for 5 clear working days prior to decision being taken the reason why not possible:	
	If published late relevant Executive member's approval	
	Signature	Date
Call In	Is the decision available ⁹ for call-in?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Officer Delegation Scheme (Executive Functions) CDIO must be consulted in relation to all matters relating to the Council's use of digital technology

⁶ See Officer Delegation Scheme (Executive Functions) CAMRO must be consulted in relation to all matters relating to the Council's land and buildings.

⁷ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁸ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁹ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public:	
Approval of Decision	Authorised decision maker ¹⁰ Eve Roodhouse Chief Officer Culture and Economy	
	Signature <i>Eve Roodhouse</i>	Date 5 May 2022

¹⁰ Give the post title and name of the officer with appropriate delegated authority to take the decision.