

## Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

<b>Decision type</b>	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
<b>Approximate value</b>	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input checked="" type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
<b>Director<sup>1</sup></b>	Director of City Development		
<b>Contact person:</b>	Gordon Maclay	Telephone number: 0113 37 88090	
<b>Subject<sup>2</sup>:</b>	Section 278 highway works associated with development of two units (use classes E(c)(iii), B2 and B8) with car parking and other associated works)		
<b>Decision details<sup>3</sup>:</b>	<p>What decision has been taken? The Chief Officer (Highways and Transportation):</p> <p>a) Noted the detail of the highway works provided in paragraphs 1-4 of this report and as shown on the plan included at <b>Appendix 3</b> of this report;</p> <p>b) Gave authority to negotiate the terms of and enter into an agreement with the developers under the provisions of Section 278 of the Highways Act 1980; whereby the works associated with the development are carried out by the developers at the developers' expense under Leeds City Council's supervision;</p> <p>c) Gave authority to request the City Solicitor to advertise a draft Traffic Regulation Order (TRO) to provide 'No Waiting At Any Time' restrictions in the vicinity of the proposed access as shown on the plan included at <b>Appendix 3</b> of this report; and if no valid objections are received, to make seal and implement the Orders as advertised; and</p> <p>d) Gave authority to incur capital expenditure of £15,000, consisting of £10,000 legal costs and £ 5,000 staff costs, all to be fully rechargeable to the developer through the Minor Section 278 Agreement. These are subject to estimated costs.</p>		
	<p>A brief statement of the reasons for the decision:</p> <p>To provide a new right turn lane by re-marking the existing hatched area on the A61 Leeds Road.</p>		

<sup>1</sup> Give title of Director with delegated responsibility for function to which decision relates.

<sup>2</sup> If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

<sup>3</sup> Simply refer to supporting report where used as these matters have been set out in detail.


	<p>To construct a new access on the A61 Leeds Road with dropped kerb crossings and tactile paving, suitable for wheelchair users and the visually impaired.</p>
	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>None.</p>
<b>Affected wards:</b>	Ardsley & Robin Hood
<b>Details of consultation undertaken<sup>4</sup>:</b>	<p>Executive Member: Councillor Helen Hayden 09/05/22</p>
	<p>Ward Councillors:</p> <p>Ardsley &amp; Robin Hood ward members were consulted by email on 31<sup>st</sup> January 2022.</p>
	<p>Chief Digital and Information Officer<sup>5</sup>:</p> <p>N/A. The scheme does not relate to or affect the Council's use of digital technology.</p>
	<p>Chief Asset Management and Regeneration Officer<sup>6</sup>:</p> <p>N/A. The scheme does not relate to or affect the Council's land and buildings.</p>
	<p>Others:</p> <p>The Emergency Services and West Yorkshire Combined Authority (WYCA) were consulted by email on 31<sup>st</sup> January 2022. Internal consultation has also been undertaken with colleagues in Highways and Transportation Services by email on Thursday 31<sup>st</sup> January 2022.</p>
<b>Implementation</b>	<p>Officer accountable, and proposed timescales for implementation:</p> <p>Panny Panesar – the works must be implemented prior to occupation of the development.</p>
<b>List of Forthcoming Key Decisions<sup>7</sup></b>	<p>Date Added to List:-</p>
	<b>If Special Urgency or General Exception</b>
	<b>If Special Urgency</b> Relevant Scrutiny Chair(s) approval

<sup>4</sup> Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

<sup>5</sup> See Officer Delegation Scheme (Executive Functions) CDIO must be consulted in relation to all matters relating to the Council's use of digital technology

<sup>6</sup> See Officer Delegation Scheme (Executive Functions) CAMRO must be consulted in relation to all matters relating to the Council's land and buildings.

<sup>7</sup> See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

	Signature	Date	
<b>Publication of report<sup>8</sup></b>	If not published for 5 clear working days prior to decision being taken the reason why not possible:		
	If published late relevant Executive member's approval		
	Signature	Date	
<b>Call In</b>	Is the decision available <sup>9</sup> for call-in?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
	<p><b>If exempt from call-in</b>, the reason why call-in would prejudice the interests of the council or the public:</p> <p>The works are exempt from call in being a consequence of and in pursuance of a regulatory decision.</p> <p>The works contained in this report are are estimated at £15,000, but the impact on the Council's budget and financial risks associated with it are not of this value as the works are fully developer funded. In addition, the works may have an impact on the public, however the scope of the works was confirmed during the planning determination stage, giving the public the opportunity to provide comments. For these reasons, the works contained in this report do not constitute a key decision.</p>		
<b>Approval of Decision</b>	Authorised decision maker <sup>10</sup>		
	Gary Bartlett, Chief Officer, Highways & Transportation		
	Signature	Date: 04/05/22	
			

<sup>8</sup> See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

<sup>9</sup> See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

<sup>10</sup> Give the post title and name of the officer with appropriate delegated authority to take the decision.