

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input checked="" type="checkbox"/> Key Decision	<input type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input checked="" type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director of City Development		
Contact person:	Joel Dodsworth	Telephone number: 0113 3788128	
Subject²:	Design & Cost Report for UTMC Capital Programme 2022/23		
Decision details³:	The Chief Officer (Highways and Transportation):		
	a) Reviewed and approved the prioritised list of proposed schemes set out in Appendix A for delivery as part of the 2022/23 Urban Traffic Management & Control (UTMC) Capital Programme;		
	B) Gave authority to incur expenditure of an expected £2,425,000 (inclusive of all works costs, fees and legal costs) which will be funded by way of £2,075,000 from the City Region Sustainable Transport Settlement (CRSTS), £250,000 from the Department for Transport Traffic Signals Maintenance Fund and £100,000 from a S106 developer contribution: and		
	C) Approved the injection of £2,075,000 from the CRSTS, £250,000 from the Department for Transport Traffic Signal Maintenance Fund and £100,000 for the A63/Ninlands Lane junction from a S106 developer contribution into the UTMC Capital Programme 2022/23.		
	A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)		
	The decision is required to enable the progression and implementation of the UTMC Capital Programme for 2022/23		
	Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

Affected wards:	<ul style="list-style-type: none"> • Adel & Wharfedale • Armley • Burmantofts & Richmond Hill • Garforth & Swillington • Gipton & Harehills • Guiseley & Rawdon • Headingley & Hyde Park • Horsforth • Hunslet & Riverside • Kirkstall • Little London & Woodhouse • Middleton Park • Otley & Yeadon • Weetwood
Details of consultation undertaken⁴:	Executive Member: Councillor Helen Hayden 11 April 2022 and 09 May 2022
	Ward Councillors
	Engagement for each site will be carried out with the respective Ward Councillors.
	Chief Digital and Information Officer ⁵
	Chief Asset Management and Regeneration Officer ⁶
Implementation	<p>Officer accountable, and proposed timescales for implementation</p> <p>Joel Dodsworth. UTMC Capital Programme to be implemented during the 2022/23 Financial Year</p>
List of Forthcoming Key Decisions⁷	Date Added to List:- 11 April 2022
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision
	<p>If Special Urgency Relevant Scrutiny Chair(s) approval</p> <p>Signature _____ Date _____</p>
Publication of report⁸	If not published for 5 clear working days prior to decision being taken the reason why not possible:

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Officer Delegation Scheme (Executive Functions) CDIO must be consulted in relation to all matters relating to the Council's use of digital technology

⁶ See Officer Delegation Scheme (Executive Functions) CAMRO must be consulted in relation to all matters relating to the Council's land and buildings.

⁷ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁸ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

	If published late relevant Executive member's approval	
	Signature	Date
Call In	Is the decision available ⁹ for call-in?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public:	
Approval of Decision	Authorised decision maker ¹⁰ Gary Bartlett, Chief Officer, Highways & Transportation	
	Signature <i>G. J. Bartlett</i>	Date: 04/05/22

⁹ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

¹⁰ Give the post title and name of the officer with appropriate delegated authority to take the decision.