

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input checked="" type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director of City Development		
Contact person:	Chloe Dummer		Telephone number: 07891 277528
Subject²:	Bishopgate Street East – Advance Highway & Drainage Works		
Decision details³:	What decision has been taken? The Chief Officer (Highways and Transportation): <ul style="list-style-type: none"> a) Gave authority to spend £497k and appoint Colas via the Leeds Minor Works Framework to deliver drainage and kerb realignment highways works on Bishopgate, in advance of the main project works commencing on site in August 2022; and b) Gave authority to inject £497k the total cost of the above works into the capital programme. All costs are being funded by WYCA's TCF programme subject to completion of a variation to the existing Funding Agreement between WYCA and LCC and approval is sought to vary the agreement to this effect. 		
	A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate) The contractor is currently on site delivering Boar Lane enabling works for the Leeds Station Sustainable Travel Gateway project and there are therefore cost savings associated with set up costs in appointing the same contractor under the Minor Works Framework to undertake the highway works on the eastern side of Bishopgate following on from the Boar Lane works. Undertaking these works in advance will help with ongoing travel disruption which would be worse		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

	<p>if the works were undertaken at the same time as the main contract for the project</p> <p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision.</p> <p>The advance highway works could be completed as part of the advance works contract for Neville Street and Dark Neville Street however these works are more closely aligned to the works currently being undertaken on Boar Lane and therefore this option was rejected.</p>
Affected wards:	Hunslet & Riverside and Beeston & Holbeck
Details of consultation undertaken⁴:	<p>Executive Member: Councillor Helen Hayden 04/04/22</p> <p>Ward members have been consulted on the overall scheme and are supportive, however, there has been no consultation regarding the advance works. Further consultation will take place with Ward Members before we start on site for the advance works.</p> <p>Network Rail, West Yorkshire Combined Authority, Bus Operators have been consulted on the advance works.</p>
Implementation	<p>Officer accountable, and proposed timescales for implementation</p> <p>Chloe Dummer</p> <p>Construction scheduled to commence in mid May 2022.</p>
List of Forthcoming Key Decisions⁵	<p>Date Added to List:-</p> <p>If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision</p> <p>If Special Urgency Relevant Scrutiny Chair(s) approval</p> <p>Signature _____ Date _____</p>

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

Publication of report⁶	If not published for 5 clear working days prior to decision being taken the reason why not possible:	
	If published late relevant Executive member's approval Signature _____ Date _____	
Call In	Is the decision available ⁷ for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public:	
Approval of Decision	Authorised decision maker ⁸ Chief Officer for Highways and Transportation, Gary Bartlett, Chief Officer, Highways & Transportation	
	Signature <i>G J Bartlett</i>	Date: 10/05/22

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.