

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input checked="" type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director of Children & Families		
Contact person:	Amy Smith	Telephone number: 0113 378 5917	
Subject²:	Design, Cost and Tender Acceptance Report for the Learning Places permanent expansion of Bramhope Primary School for September 2022.		
Decision details³:	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)</p> <p>The Director of Children and Families agreed to:</p> <ol style="list-style-type: none"> a. Approve authority to spend and incur expenditure of £2,171,796 from capital scheme number 33177/BRA/000 to deliver the construction works required for the school expansion, noting that this figure includes the tender sum in addition to all ancillary costs, for example consultancy fees, surveys, furniture & equipment, ICT provision, client held contingency etc. b. Authorise acceptance of the tender submitted by the Leeds Local Education Partnership, via Walter West Builders Ltd, in the sum of £1,862,579.96 noting that this is inclusive of all contract design and development fees, including the previously approved sum of £50,000 necessary to undertake the 'Early Works' programme. c. Sanction the requirement to enter into a contractual agreement with Leeds D&B One Ltd. to deliver the works. This will take the form of a JCT contract between the Council and Leeds D&B One Ltd. for the sum of £1,862,579.96. d. Note the programme dates identified in this report require the works to commence on Monday 4 April 2022. e. Note that the officer responsible for implementation is the Head of 		

¹ Give title of Director with delegated responsibility for function to which decision relates.


² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

	Service, Learning Systems in Children & Families Directorate.
	<p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>The Learning Places Programme is the Council's response to the demographic growth pressures on school provision, and this scheme will be delivered as part of this programme. Project management is led by City Development's Projects & Programmes Team in Asset Management & Regeneration. The scheme contributes to the 2021/2022 Best Council Plan outcomes and supports the vision in the Children & Young People's Plan 2018-23.</p>
	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>There are no other schools capable of sufficient expansion within the area of need. Consideration was given to the development of a new primary school in the area but the demand even when the anticipated yield from the new housing development was considered, demand was not sufficient to merit a full new school.</p>
Affected wards:	Adele and Wharfdale
Details of consultation undertaken⁴:	<p>Executive Member During briefings on Learning Places programme</p> <p>Ward Councillors Throughout scheme development in particular pre-Planning and at Plans Panel.</p> <p>Others School staff, Governors, Trust representatives, public, LCC departments.</p>
Implementation	<p>Officer accountable, and proposed timescales for implementation</p> <p>Head of Projects and Programmes, delivery for 2nd September 2022.</p>
List of Forthcoming Key Decisions⁵	<p>Date Added to List:-</p> <p>If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision</p> <p>If Special Urgency Relevant Scrutiny Chair(s) approval</p>

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

	Signature	Date
Publication of report⁶	If not published for 5 clear working days prior to decision being taken the reason why not possible:	
	If published late relevant Executive member's approval Signature _____ Date _____	
Call In	Is the decision available ⁷ for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public:	
Approval of Decision	Authorised decision maker ⁸ Sal Tariq – Director of Children & Families	
	Signature 	Date: 17/5/22

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.