

## Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

<b>Decision type</b>	<input checked="" type="checkbox"/> Key Decision	<input type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
<b>Approximate value</b>	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input checked="" type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
<b>Director<sup>1</sup></b>	Director of Children's & Families		
<b>Contact person:</b>	Adele Robinson	Telephone number: 07891 276856	
<b>Subject<sup>2</sup>:</b>	Design Cost Report Leeds City Academy Bulge works for September 2022		
<b>Decision details<sup>3</sup>:</b>	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)</p> <p>The Director of Children &amp; Families agreed to:</p> <p>Approve authority to spend and incur expenditure of £553,690 from capital scheme number 33178/BGE/LCA relating to costs associated with the bulge works at Leeds City Academy for September 2022.</p> <p>Note revenue costs of £1,135,323 will also be incurred to fund the rental costs for the hired modular accommodation following handover.</p> <p>Approve the report being exempt from "call in" due to the extremely tight programme and need for accommodation to be delivered for September 2022.</p> <p>Note the programme dates identified in section 10 of this report require a decision before 8 June 2022 to ensure the additional accommodation can be delivered for the start of the 2022/2023 academic year (a decision can be taken from 6 June 2022)</p> <p>Note that the officer responsible for implementation is the Head of Learning Systems in Children's and Families Directorate.</p>		
	<p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>The Learning Places Programme represents the Council's response to the</p>		

<sup>1</sup> Give title of Director with delegated responsibility for function to which decision relates.

<sup>2</sup> If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

<sup>3</sup> Simply refer to supporting report where used as these matters have been set out in detail.

demographic growth pressures on school provision in the city, and this scheme will be delivered as part of this programme. Project management of schemes is delivered by City Development's Projects & Programmes Team in Asset Management and Regeneration. The scheme contributes to the 2020-2025 Best Council Plan outcomes and supports the vision in the Children and Young People's Plan 2018-23.

There is an identified need for additional year 7 places in central Leeds to meet anticipated demand in future years.

There has been an increase in the population of children in primary schools across Leeds over recent years which resulted in a number of primary school expansions. The larger cohorts are now feeding through into secondary schools and the number of children living in central Leeds, in particular those living nearest to Leeds City Academy, has increased. Current population and admissions data indicate that additional secondary school places will be required in this area to ensure local demand is met.

Several secondary schools in central Leeds have admitted additional pupils above their published admission number in recent years, in response to demand for places. A new free school, Trinity Academy Leeds, also opened in September 2021 due to the rising demand for school places across the wider area. The need for additional places in central Leeds is expected to continue over the next few years which is why we are now looking to create further permanent places.

To help manage the growing need for secondary places in the local area, Leeds City Academy has admitted an additional 60 pupils above the published admission number into year 7 for the last two years on a temporary basis and will be doing so again in September 2022. There is a proposal to expand the pupil admission number (PAN) to 60 on a permanent basis but this will form part of a separate financial approval process if successful.

The capital works associated with the bulge cohort will be self-delivered by White Rose Academies in conjunction with the Programme and Projects Team in City Development. There will be a dedicated LCC Project Manager who will work closely with the academy throughout the process.

The following accommodation will be provided through a modular solution:

- a. 8 general teaching spaces
- b. Office space
- c. Teaching stores
- d. Pupil & staff toilets
- e. Canteen space for students having packed lunches

Planning permission is required for the additional accommodation and the application will be submitted in early June.

This report relates purely to costs associated with the bulge works, therefore if the school expands on a permanent basis (from September 2023) a separate authority to spend will be sought.

	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>There are no alternative options to consider.</p>
<b>Affected wards:</b>	Hyde Park & Headingley
<b>Details of consultation undertaken<sup>4</sup>:</b>	Executive Member Cllr Pryor
	Ward Councillors Ward Members have previously been briefed as part of the process.
	Chief Digital and Information Officer <sup>5</sup> N/A
	Chief Asset Management and Regeneration Officer <sup>6</sup> N/A
	Others The head teacher, staff, governing body, White Rose Academies, planning and highways and senior officers in Children's and Families and City Development have been consulted throughout the process.
<b>Implementation</b>	Officer accountable, and proposed timescales for implementation The Head of Learning Systems
<b>List of Forthcoming Key Decisions<sup>7</sup></b>	Date Added to List: - 6 May 2022
	<b>If Special Urgency or General Exception</b> a brief statement of the reason why it is impracticable to delay the decision
	<b>If Special Urgency</b> Relevant Scrutiny Chair(s) approval Signature _____ Date _____

<sup>4</sup> Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

<sup>5</sup> See Officer Delegation Scheme (Executive Functions) CDIO must be consulted in relation to all matters relating to the Council's use of digital technology

<sup>6</sup> See Officer Delegation Scheme (Executive Functions) CAMRO must be consulted in relation to all matters relating to the Council's land and buildings.

<sup>7</sup> See Executive and Decision-Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

<b>Publication of report<sup>8</sup></b>	If not published for 5 clear working days prior to decision being taken the reason why not possible:  It was not possible to give 5 clear working days notification of this decision due to the need to hit key dates on the programmes critical path.		
	If published late relevant Executive member's approval Signature: <i>Jonathan Pryor</i> Date: 6/6/22		
<b>Call In</b>	Is the decision available <sup>9</sup> for call-in?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
	<b>If exempt from call-in</b> , the reason why call-in would prejudice the interests of the council or the public:  The report needs to be exempt from "call in" due to the significant time pressures in delivering the accommodation for September 2022. If the programme is delayed due to the decision being "called in" the classrooms associated with the 60 additional places will not be available for the start of the 2022/2023 academic year. It is not possible to house the 60 additional pupils with the existing building.  Decision needs to be taken before 8 June for the order to be placed and the accommodation delivered for September 2022.		
<b>Approval of Decision</b>	Authorised decision maker <sup>10</sup> Sal Tariq – Director of Children & Families		
	Signature: <i>Sal Tariq</i>	Date: 7/6/22	

<sup>8</sup> See Executive and Decision-Making Procedure Rule 3.1. Complete this section for key decisions only

<sup>9</sup> See Executive and Decision-Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

<sup>10</sup> Give the post title and name of the officer with appropriate delegated authority to take the decision.