

Delegated Decision Notice


This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input checked="" type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Chief Executive		
Contact person:	Helen Gray	Telephone number: 0113 37 88657	
Subject²:	Nominations to West Yorkshire Combined Authority (WYCA) – Political Balance Appointments		
Decision details³:	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)</p> <p>In accordance the delegation agreed by the Annual Council meeting, and following consultation with the West Yorkshire Conservative and Liberal Democrat Group leaders by West Yorkshire Combined Authority, the Chief Executive of Leeds City Council confirmed the name of the Leeds City Council balancing member nomination received from the Conservative Group Leaders, together with the substitute as follows:</p> <ul style="list-style-type: none"> • Member: Matthew Robinson Substitute: Andrew Carter <p>And the Liberal Democrat Substitute Member (for Cllr Sue Holdsworth from Calderdale Council)</p> <ul style="list-style-type: none"> • Councillor Stewart Golton 		
	<p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>To confirm the political balance member nomination and substitutes from Leeds City Council on the West Yorkshire Combined Authority.</p>		
	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>Not applicable.</p>		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

Affected wards:	None		
Details of consultation undertaken⁴:	Executive Member - NA		
	Ward Councillors - NA		
	Chief Digital and Information Officer ⁵ - NA		
	Chief Asset Management and Regeneration Officer ⁶ - NA		
	Others – West Yorkshire Local Authority Conservative and Liberal Democrat Group Leaders		
Implementation	Officer accountable, and proposed timescales for implementation Managing Director of the Combined Authority – June 2022		
List of Forthcoming Key Decisions⁷	Date Added to List:-		
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision		
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____		
Publication of report⁸	If not published for 5 clear working days prior to decision being taken the reason why not possible:		
	If published late relevant Executive member's approval Signature _____ Date _____		
Call In	Is the decision available ⁹ for call-in?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public:		
Approval of Decision	Authorised decision maker ¹⁰ Mr Tom Riordan, Chief Executive Leeds City Council		
	Signature 	Date – 15 th June 2022	

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Officer Delegation Scheme (Executive Functions) CDIO must be consulted in relation to all matters relating to the Council's use of digital technology

⁶ See Officer Delegation Scheme (Executive Functions) CAMRO must be consulted in relation to all matters relating to the Council's land and buildings.

⁷ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁸ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁹ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

¹⁰ Give the post title and name of the officer with appropriate delegated authority to take the decision.