

## Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

<b>Decision type</b>	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
<b>Approximate value</b>	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input checked="" type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
<b>Director<sup>1</sup></b>	Children and Families		
<b>Contact person:</b>	Charley Flood	Telephone number: 0113 535 1227	
<b>Subject<sup>2</sup>:</b>	Decision to extend contract with Northpoint Wellbeing for Counselling Services in Children's Centres for Parents and Carers of young children aged 0-5 (including antenatal) DN371230		
<b>Decision details<sup>3</sup>:</b>	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)</p> <p>The Director of Children and Families has approved the decision to extend the contract for Northpoint Wellbeing Counselling Services in Children's Centres for parents and carers of young children 0-5 (including antenatal) for a period of 12 months at a cost of £159,969. The extension period will run from 1 July 2022 until 30 June 2023. This is the first of two 12-month extension periods available on the contract.</p> <p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>The contract was put into place to deliver an individual counselling service to parents and carers of children aged 0 – 5 (including antenatal) thus enabling children to live in safe and supportive environments across Children's Centres.</p>		

<sup>1</sup> Give title of Director with delegated responsibility for function to which decision relates.


<sup>2</sup> If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

<sup>3</sup> Simply refer to supporting report where used as these matters have been set out in detail.

	<p>The delivery of an early intervention and emotionally responsive service prevents unnecessary escalation to more targeted services. By having this provision available children are able to live in safe and supportive environments, parents are able to live in safe and supportive environments, parents are able to maximise emotional health and wellbeing enabling them to parent in the best way possible, the most vulnerable children and families are protected, and it supports families to give children the best start in life.</p> <p>Through the Contract Monitoring process, it has been evidenced that the provider is performing well and meeting the targets set out within the contract. There has been a high demand for this provision, and it is still a service that is required to meet the needs of families.</p> <p>This decision has been taken in line with CPR 21.2: the decision to extend a Contract must be taken in sufficient time to enable to extension in accordance with the contract terms. Prior to seeking approval from the relevant Chief Officer to take up a Contract extension the Authorised Officer must comply with the requirements of CPR 3 to establish whether the extension will deliver Best Value. This process must be recorded in writing.</p> <p>There is funding available within the budget for this extension to go ahead.</p> <p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>No other options have been considered at this time. The Contracted provider is working well in meeting the targets set within the Contract and it is considered best value for money and prevents escalation to further targeted services.</p>
<b>Affected wards:</b>	N/A
<b>Details of consultation undertaken<sup>4</sup>:</b>	<p>Executive Member</p> <hr/> <p>Ward Councillors</p> <hr/> <p>Chief Digital and Information Officer<sup>5</sup></p>

<sup>4</sup> Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

<sup>5</sup> See Officer Delegation Scheme (Executive Functions) CDIO must be consulted in relation to all matters relating to the Council's use of digital technology

	Chief Asset Management and Regeneration Officer <sup>6</sup>	
	Others	
<b>Implementation</b>	Officer accountable, and proposed timescales for implementation Commissioning Officer Contract to start on 1 July 2022	
<b>List of Forthcoming Key Decisions<sup>7</sup></b>	Date Added to List:-	
	<b>If Special Urgency or General Exception</b> a brief statement of the reason why it is impracticable to delay the decision	
	<b>If Special Urgency</b> Relevant Scrutiny Chair(s) approval Signature _____ Date _____	
<b>Publication of report<sup>8</sup></b>	If not published for 5 clear working days prior to decision being taken the reason why not possible:	
	If published late relevant Executive member's approval Signature _____ Date _____	
<b>Call In</b>	Is the decision available <sup>9</sup> for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	<b>If exempt from call-in</b> , the reason why call-in would prejudice the interests of the council or the public:	
<b>Approval of Decision</b>	Authorised decision maker <sup>10</sup> Sal Tariq – Director of Children and Families	
	Signature 	Date: 17/6/22

<sup>6</sup> See Officer Delegation Scheme (Executive Functions) CAMRO must be consulted in relation to all matters relating to the Council's land and buildings.

<sup>7</sup> See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

<sup>8</sup> See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

<sup>9</sup> See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

<sup>10</sup> Give the post title and name of the officer with appropriate delegated authority to take the decision.