

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input checked="" type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director of City Development		
Contact person:	Thomas Goodwill		Telephone number: 0113 535 1973
Subject²:	Local Centres Programme – Hastings Parade, Collingham		
Decision details³:	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)</p> <p>The Chief Officer of Highways & Transportation:</p> <p>a) Approved the detailed design and implementation of a package of measures in Collingham as detailed within this report and shown on drawing TM-15-570-CON-01, attached as Appendix 2;</p> <p>b) Noted the required expenditure of £57,150, comprising £47,650 works costs and £9,500 staff fees. As this project incorporates work on private land, a 20% contribution (£11,430) of the overall cost will be made by the landowner to the project, with the remainder (£45,720) to be funded from the Regeneration Local Centres Capital Programme; and</p> <p>c) Gave approval to inject this £57,150 from the Regeneration Local Centres Capital Programme into the Traffic Management Capital Programme.</p>		
	<p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>Improvements to pedestrian accessibility to Hastings Parade by providing new paved footpaths and re-laying the existing footpaths, allowing members of the</p>		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

	<p>public to walk to the facilities more easily.</p> <p>The repair and resurfacing of the carriageway in the car park will make Hastings Parade a more aesthetic place for the local community, which will improve the local economy.</p> <p>Improvements to the aesthetics of this area via the reasons mentioned above.</p> <p>This legal action is required to complete the statutory process for a section 90c notice</p>
	Brief details of any alternative options considered and applied, with all others rejected by the decision maker at the time of making the decision
Affected wards:	Harewood
Details of consultation undertaken⁴:	Executive Member: Councillor Helen Hayden 20/06/22
	Ward Councillors
	All Ward Members was consulted and gave their support for these projects.
	<p>Others</p> <p>These the works are taking place on private land, and as such no consultation has been carried out with the emergency services or WYCA. Initial formal consultation has taken place with the private landowner of Hastings Court and the tenant businesses, all of whom support the proposals.</p>
Implementation	<p>Officer accountable, and proposed timescales for implementation</p> <p>Thomas Goodwill, proposed to be completed by the end of the 2022/2023 financial year.</p>
List of Forthcoming Key Decisions⁵	Date Added to List:-
	N/A
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

	If Special Urgency Relevant Scrutiny Chair(s) approval	
	Signature	Date
Publication of report⁶	If not published for 5 clear working days prior to decision being taken the reason why not possible:	
	If published late relevant Executive member's approval	
	Signature	Date
Call In	Is the decision available ⁷ for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public:	
Approval of Decision	Authorised decision maker ⁸ Gary Bartlett, Chief Officer, Highways & Transportation	
	Signature <i>G J Bartlett</i>	Date: 18/05/22

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.