

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input checked="" type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Children & Families		
Contact person:	Helen Stevens	Telephone number: 0113 2478684	
Subject²:	Permission to: Receive Reducing Parental Conflict (RPC) funding from the Department for Work & Pensions (DWP). Directly award a contract to Triple P utilising contract procedure rule (CPR) 8.3 for training associated with the Leeds reducing parental conflict programme: Relationship Matters. Recruit a fixed term RPC Coordinator post on a PO4 salary scale.		
Decision details³:	What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.) The Deputy Director, Children & Families Social Work approved: <ul style="list-style-type: none"> • The receipt of £198,302.36 funding from the Department for Work & Pensions (DWP). The first year of funding commences on 14th June 2022 until 31st March 2023 (£111, 107.73) and the second year of funding commences 1st April 2023 until 31st March 2024 (£87,194.63). Year 2 is indicative funding at this stage and the final figure will be confirmed prior to commencement of year 2. • The award of a new contract using Contract Procedure Rule 8.3 to Triple P for provision of training associated with reducing parental conflict in line with the Leeds Relationship Matters programme. The contract shall be for the period 30/06/22 to 31/03/24. The total value of the contract is £28,721 (excluding VAT). In line with previous contracts with Triple P a letter of agreement will be issued by the provider and this will be vetted by our legal team prior to LCC signing up to the agreement. • The recruitment of a fixed term RPC Coordinator post on a PO4 salary scale (£51,524-£55,588 including on costs). The position will be recruited to 		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

as soon as permission has been granted and will be until this current funding expires. If further funding is secured then permission will be sought to extend the position.

A brief statement of the reasons for the decision

(Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)

As detailed in further detail in the delegated decision report:

Leeds has received funding from the DWP as part of the Reducing Parental Conflict (RPC) Programme since 2018. The programme is known locally as Relationship Matters. We have been notified that we have been successful in securing further funding for the RPC Programme (Relationship Matters) for two years, with a strong possibility of extending into year three.

Triple P have previously been commissioned by Children & Families to facilitate online training for parents: Triple P online. A need has been identified to have a next/additional layer of training for families who needs have not been able to be met with Triple P online training.

Commissioning Triple P, as opposed to another organisation/parenting programme, is considered an appropriate course of action as it:

- a) Builds on training that families have already received; therefore families are not having to start over again with a completely different programme of training. This will ensure we maintain engagement with families and therefore are likely to achieve improved outcomes quicker for the whole family which ultimately saves money.
- b) Ensures a clear, cohesive and consistent package of RPC training across the city. If we were to commission a different organisation practitioners would be supporting families who may have received different packages of training. This would require all practitioners to be proficient in multiple packages of training and approaches to RPC which would create duplication and would not be an efficient use of practitioners' time.
- c) The train the trainer model available through Triple P provides a sustainable and cost effective approach to rolling out RPC training to parents across the city.

To benchmark the training provision for value for money we referred to the Early Intervention Foundation (EIF) guidebook. EIF have awarded Family transitions (Triple P training) a 3 for evidence and a 1 for cost. A rating of 1 indicates that a programme has a low cost to set up and deliver, compared with other interventions reviewed by the Early Intervention Foundation. We are therefore confident that this approach delivers value for money.

A need has been identified to recruit an RPC Coordinator post. The position will be a PO4 salary scale (£51,524-£55,588 including on costs) and will be situated within the Families First Team in the Children & Families directorate. The position will be

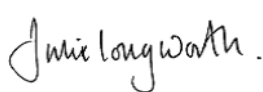
	<p>recruited to as soon as permission has been granted and will be until this current DWP RPC funding expires. If further funding is secured then permission will be sought to extend the position.</p>
	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>Consideration was given to undertaking a competitive tender for the RPC training; however for the reasons detailed in section 11 of the delegated decision report this was not considered the best course of action.</p>
Affected wards:	N/A
Details of consultation undertaken⁴:	Executive Member N/A
	Ward Councillors N/A
	Chief Digital and Information Officer ⁵ N/A
	Chief Asset Management and Regeneration Officer ⁶ N/A
	<p>Others</p> <p>PACS – Category Manager</p> <p>HR - Business Partner</p> <p>Legal – Procurement Legal Manager (with regards to DWP Grant Agreement)</p>
Implementation	<p>Officer accountable, and proposed timescales for implementation</p> <p>Service Delivery Manager – Families First supported by Commissioning Manager – Children & Families to establish contract with Triple P.</p> <ul style="list-style-type: none"> • The contract with Triple P will commence on 30/06/2022 and will expire on 31/03/2024. • The new RPC Coordinator post will be recruited to as soon as permission is granted.
List of Forthcoming Key Decisions⁷	Date Added to List: - N/A
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision
	If Special Urgency Relevant Scrutiny Chair(s) approval

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Officer Delegation Scheme (Executive Functions) CDIO must be consulted in relation to all matters relating to the Council's use of digital technology

⁶ See Officer Delegation Scheme (Executive Functions) CAMRO must be consulted in relation to all matters relating to the Council's land and buildings.

⁷ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

	Signature	Date	
Publication of report⁸	If not published for 5 clear working days prior to decision being taken the reason why not possible:		
	If published late relevant Executive member's approval		
	Signature	Date	
Call In	Is the decision available ⁹ for call-in?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public:		
Approval of Decision	Authorised decision maker ¹⁰		
	Julie Longworth, Deputy Director Children & Families Social Work		
	Signature	Date	
		23/6/2022	

⁸ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁹ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

¹⁰ Give the post title and name of the officer with appropriate delegated authority to take the decision.