

## Published-27/6/22-D55400 Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

<b>Decision type</b>	<input checked="" type="checkbox"/> Key Decision	<input type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
<b>Approximate value</b>	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input checked="" type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
<b>Director<sup>1</sup></b>	The Director of Public Health		
<b>Contact person:</b>	Eleanor Clark Tim Taylor	Telephone number: 0113 37 87848 07891 278 231	
<b>Subject<sup>2</sup>:</b>	<b>Procurement of new public mental health provision and extension of two mental health service contracts for three months</b>		
<b>Decision details<sup>3</sup>:</b>	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)</p> <p>The Director of Public Health has -</p> <p>Approved authority to proceed with a competitive procurement process, as outlined in this report and in line with Contract Procedure Rules (CPRs) 3.1.7, to procure a suitable provider/consortium to deliver a new public mental health Leeds contract for a period of 5 years commencing 1<sup>st</sup> July 2023 (with an option to extend for a period of up to 36 months in any combination) with a maximum budget of £533,974 per annum (£4,271,792 for the overall contract period if all extensions are used).</p> <p>Approved the use of 100% quality tender evaluation criteria, in accordance with Contract Procedure Rules (CPRs) 15.2 (b).</p> <p>Noted that a further report to approve the contract award which will be a direct consequence of this key decision will be submitted for approval at the end of the procurement process and will therefore be a significant operational decision at most which will not be subject to call in.</p> <p>Approved the modification of contracts during their term under Regulation 72 (1) (b) of the Public Contracts Regulations 2015 to vary the existing contract with Touchstone (Leeds) for the Mentally Healthy Leeds service (DN201751), to commence on 1st April 2023 at a cost of £73,493.50 for a</p>		

<sup>1</sup> Give title of Director with delegated responsibility for function to which decision relates.

<sup>2</sup> If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list


<sup>3</sup> Simply refer to supporting report where used as these matters have been set out in detail.

	<p>period of 3 months.</p> <p>Approved using 3 months of the extension provision available under the existing contract with Touchstone (Leeds) for the Wellbeing Space and Support Service (DN337089), with effect from 1st April 2023 and to the value of £60,000.</p>
	<p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>Please see full report for details.</p>
	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>Please see full report for details.</p>
<b>Affected wards:</b>	All
<b>Details of consultation undertaken<sup>4</sup>:</b>	Executive Member for Public Health and Active Lifestyles was briefed on 9/6/22.
	Ward Councillors
	Chief Digital and Information Officer <sup>5</sup>
	Chief Asset Management and Regeneration Officer <sup>6</sup>
	Others
<b>Implementation</b>	Officer accountable, and proposed timescales for implementation
<b>List of Forthcoming</b>	Date Added to List:- 27/5/22

<sup>4</sup> Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

<sup>5</sup> See Officer Delegation Scheme (Executive Functions) CDIO must be consulted in relation to all matters relating to the Council's use of digital technology

<sup>6</sup> See Officer Delegation Scheme (Executive Functions) CAMRO must be consulted in relation to all matters relating to the Council's land and buildings.

<b>Key Decisions</b> <sup>7</sup>	<b>If Special Urgency or General Exception</b> a brief statement of the reason why it is impracticable to delay the decision	
	<b>If Special Urgency</b> Relevant Scrutiny Chair(s) approval Signature _____ Date _____	
<b>Publication of report</b> <sup>8</sup>	If not published for 5 clear working days prior to decision being taken the reason why not possible:	
	If published late relevant Executive member's approval Signature _____ Date _____	
<b>Call In</b>	Is the decision available <sup>9</sup> for call-in?	<input type="checkbox"/> Yes <input type="checkbox"/> No
	<b>If exempt from call-in</b> , the reason why call-in would prejudice the interests of the council or the public:	
<b>Approval of Decision</b>	Authorised decision maker <sup>10</sup> Victoria Eaton, The Director of Public Health	
	Signature 	Date 22/6/22

<sup>7</sup> See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

<sup>8</sup> See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

<sup>9</sup> See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

<sup>10</sup> Give the post title and name of the officer with appropriate delegated authority to take the decision.