

Published-D55381-21/6/22 Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision								
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input checked="" type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000								
Director¹	The Director of Adults and Health										
Contact person:	Debbie Ramskill Mark Phillott	Telephone number: 07891 279039 0113 3783923									
Subject²:	Temporary step-down bed service at Elmet House (Colton Lodges)										
Decision details³:	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)</p> <p>The Director of Adults and Health has -</p> <p>a) Reviewed the proposal and to consider the benefits that will be achieved in respect of extending the current service offer until 30th September 2022 in accordance with the decision made at ICE.</p> <p>b) Agreed the total spend which will cover the staffing resource and other small provisions together with the renewal of the lease which will be funded equally by the CCG and Adults & Health Directorate:</p> <table border="1" style="margin-left: 40px; border-collapse: collapse; width: 60%;"> <tr> <td>Workforce costs</td> <td style="text-align: right;">£169,762.25</td> </tr> <tr> <td>Equipment, office consumables and staff travel</td> <td style="text-align: right;">£4,000</td> </tr> <tr> <td>Renewal of the lease</td> <td style="text-align: right;">£49,500</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">£223,262.25</td> </tr> </table> <p>c) Agreed to enter into a new lease agreement with HC-One to use 15 beds in Elmet House at Colton Lodges Care Home for a 3-month period at a rent of £275 per bed per week.</p>			Workforce costs	£169,762.25	Equipment, office consumables and staff travel	£4,000	Renewal of the lease	£49,500	Total	£223,262.25
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Renewal of the lease	£49,500										
Total	£223,262.25										

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.


	<p>d) Noted that another separate DDN relating to the lease will be complete by the Chief Officer Asset Management and Regeneration.</p>
	<p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>See full report for details.</p>
	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>See full report for details.</p>
Affected wards:	All
Details of consultation undertaken⁴:	Executive Member for Adult Social Care, Children's Social Care and Health Partnerships was briefed on 20/6/22.
	Ward Councillors
	Chief Digital and Information Officer ⁵
	Chief Asset Management and Regeneration Officer ⁶
	Others
Implementation	Officer accountable, and proposed timescales for implementation
List of Forthcoming Key Decisions⁷	Date Added to List:-
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision
	If Special Urgency Relevant Scrutiny Chair(s) approval
	Signature Date
Publication of	If not published for 5 clear working days prior to decision being taken the reason why not possible:

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Officer Delegation Scheme (Executive Functions) CDIO must be consulted in relation to all matters relating to the Council's use of digital technology

⁶ See Officer Delegation Scheme (Executive Functions) CAMRO must be consulted in relation to all matters relating to the Council's land and buildings.

⁷ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

report⁸	If published late relevant Executive member's approval	
	Signature	Date
Call In	Is the decision available ⁹ for call-in?	<input type="checkbox"/> Yes <input type="checkbox"/> No
	If exempt from call-in, the reason why call-in would prejudice the interests of the council or the public:	
Approval of Decision	Authorised decision maker ¹⁰ Cath Roff, The Director of Adults and Health	
	Signature 	Date 20/6/22

⁸ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁹ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

¹⁰ Give the post title and name of the officer with appropriate delegated authority to take the decision.