

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input checked="" type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director of Children & Families and Head of Service Employment & Skills		
Contact person:	Tracy Waud	Telephone number: 3787231	
Subject²:	Education & Skills Conditions of Funding Grant. Funding for Education & Skills Funding Agency (ESFA) Funded Adult Education Budget and 16 to 19 Education for the Funding Year 1 August 2022 to 31 July 2023.		
Decision details³:	What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.) In the absence of the Director of Children and Families, the Chief Officer Resources & Strategy and the Head of Service Employment & Skills gave authority for the Education & Skills Conditions of Funding Grant - Funding for ESFA-Funded Adult Education Budget and 16 to 19 Education for the Funding Year 1 August 2022 to 31 July 2023 – ESFA-22320 ('the Agreement') to be executed to enable the ESFA to provide Post 16 and Adult Education funding to the Council for local authority maintained school sixth forms and community learning providers.		
	A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate) <u>Details</u> Each year, the Education and Skills Funding Agency (ESFA) contracts with each local authority to provide grant funding for the provision of 16-19 education within local authority maintained schools, and Adult Education. The total value of the funding for 2022/23 Academic Year is £11,987,637 of which £11,845 is for the Adult Education Budget and £11,975,792 for 16-19 education. The grant funding is provided to the local authority and is distributed to individual schools and providers in line with the payment schedule contained within the contract, based on national funding formula. The funding allocated to Leeds City Council maintained schools is based on the School census submissions, and the		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

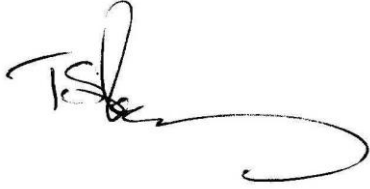

	<p>ESFA liaise with the Schools and providers to check the submitted pupil / enrolment numbers are correct for the funding allocations. When the contract is approved, the Council will passport all the funding to individual maintained schools and providers as part of their budgets.</p> <p>Additionally the Authority S151 Chief Finance Officer (CFO) has to provide a certified declaration: 16 to 19 grant return and use of funds statement each year, as assurance that the grant has been transferred to maintained school sixth forms in accordance with the contract, and grant terms and conditions.</p>
	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>In order to accept payment, the LA has to accept and sign the contract. If it does not, payments may not be made to the LA to distribute to schools and providers.</p>
Affected wards:	
Details of consultation undertaken⁴:	Executive Member
	Ward Councillors
	Chief Digital and Information Officer ⁵
	Chief Asset Management and Regeneration Officer ⁶
	Others
Implementation	Officer accountable, and proposed timescales for implementation
List of Forthcoming Key Decisions⁷	Date Added to List:-
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____
Publication of	If not published for 5 clear working days prior to decision being taken the reason why not possible:

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Officer Delegation Scheme (Executive Functions) CDIO must be consulted in relation to all matters relating to the Council's use of digital technology

⁶ See Officer Delegation Scheme (Executive Functions) CAMRO must be consulted in relation to all matters relating to the Council's land and buildings.

⁷ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

report⁸	If published late relevant Executive member's approval	
	Signature	Date
Call In	Is the decision available ⁹ for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public: N/A as this is a Significant Operational Decision.	
Approval of Decision	Authorised decision makers ¹⁰ Tim Pouncey – Chief Officer, Resources & Strategy Martyn Long - Head of Employment and Skills	
	Children & Families Signature 	Date: 15/7/22
	Employment & Skills Signature 	Date 14/07/2022

⁸ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁹ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

¹⁰ Give the post title and name of the officer with appropriate delegated authority to take the decision.