

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input checked="" type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	The Director of Children and Families		
Contact person:	Tracy Waud	Telephone number: 3787231	
Subject²:	Allocation of Section (S) 106 contributions towards a temporary school expansion scheme at Brigshaw High School		
Decision details³:	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)</p> <p>The Chief Officer Resources & Strategy gave approval for £404,170.15 of S106 contributions paid by the developers of Station Road, Methley to be allocated towards the costs of the temporary (bulge) expansion project at Brigshaw High School relating to capital scheme number 33178/BGE/BRI.</p> <p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p><u>Details</u></p> <p>The housing developers of land at Station Road, Methley, paid the local authority Section 106 contributions for secondary education to be used for improvements to secondary education facilities within the vicinity of the development. Brigshaw High School is the closest school to the development, which pupils living on the development attend.</p> <p>Following demographic analysis, Brigshaw High School was identified by the Sufficiency & Participation Team as the preferred location to meet the additional demand for secondary age school places in the Kippax & Methley area. As the school is self-delivering the project, a scope of works was agreed between Leeds City Council's Projects and Programmes Team and the Trust to provide the necessary accommodation to allow placement of a 30 place temporary 'bulge'</p>		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

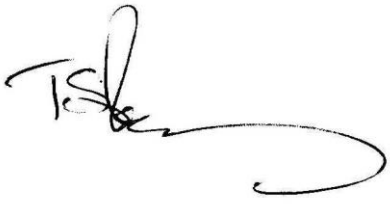
	<p>expansion at the school, with effect from September 2022.</p> <p>A Design and Cost report was produced and signed off in July 2022 which along with expenditure being requested to be authorised from the Capital Programme, also requested approval to 'Authorise the injection of Section 106 funding contributions in the sum of £404,000 into the Capital Programme' noting that 'subject to approval' the project would part-funded from Section 106 contributions arising from the development at Station Road, Methley.</p> <p>In July 2022, the Council's Good Learning Places Board supported a recommendation to allocate £404,170.15 of S106 contributions paid by the developers of Station Road, Methley towards the costs of the temporary (bulge) expansion project at Brigshaw High School.</p>
	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>N/A</p>
Affected wards:	Kippax & Methley
Details of consultation undertaken⁴:	<p>Executive Member Councillor Pryr briefed 13 June 2022</p> <p>Ward Councillors Briefed 13 June 2022</p> <p>Chief Digital and Information Officer⁵</p> <p>Chief Asset Management and Regeneration Officer⁶</p> <p>Others</p>
Implementation	Officer accountable, and proposed timescales for implementation
List of Forthcoming Key Decisions⁷	<p>Date Added to List:-</p> <p>If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision</p> <p>If Special Urgency Relevant Scrutiny Chair(s) approval</p> <p>Signature _____ Date _____</p>
Publication of	If not published for 5 clear working days prior to decision being taken the reason why not possible:

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Officer Delegation Scheme (Executive Functions) CDIO must be consulted in relation to all matters relating to the Council's use of digital technology

⁶ See Officer Delegation Scheme (Executive Functions) CAMRO must be consulted in relation to all matters relating to the Council's land and buildings.

⁷ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

report⁸	If published late relevant Executive member's approval	
	Signature	Date
Call In	Is the decision available ⁹ for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public: N/A as this is a Significant Operational Decision.	
Approval of Decision	Authorised decision makers ¹⁰ Tim Pouncey - Chief Officer (Resources & Strategy)	
	Signature	Date: 26/7/22
		

⁸ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁹ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

¹⁰ Give the post title and name of the officer with appropriate delegated authority to take the decision.