

## Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

<b>Decision type</b>	<input checked="" type="checkbox"/> Key Decision	<input type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision												
<b>Approximate value</b>	<input type="checkbox"/> Below £500,000 <input checked="" type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000												
<b>Director<sup>1</sup></b>	Director of Adults and Health														
<b>Contact person:</b>	Tim Sanders	Telephone number: 0113 37 83853													
<b>Subject<sup>2</sup>:</b>	Day Services for you people suffering from Dementia – Contract Extension														
<b>Decision details<sup>3</sup>:</b>	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)</p> <p>The Director of Adults and Health gave approval for the Council to offer Community Links a three-year extension to the contract 'Day Services For Younger People With Dementia' ref: DN252936, to run from 1st October 2022 to 30th September 2025 for the value of £885,564 (total value for three years).</p> <p>That a variation is applied to the original terms of the contract, for the offer of a contract extension. This will cover the following provision for inflationary uplift: The annual NHS England tariff uplift will apply to the NHS share of the pooled funding, for the duration of the contract extension. For 2022-23, this uplift is 2.4%, and will be applied from 1<sup>st</sup> April 2022. This will add £2,688pa. to the previous level of contract funding, as follows, with zero net impact on Council expenditure:</p> <table border="1" style="margin-left: auto; margin-right: auto; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;"></th> <th style="width: 20%;">2021-22</th> <th style="width: 20%;">2022-23</th> </tr> </thead> <tbody> <tr> <td>NHS funding contribution, paid to the Council</td> <td style="text-align: center;">£112,000</td> <td style="text-align: center;">£114,688</td> </tr> <tr> <td>Leeds City Council contribution</td> <td style="text-align: center;">£180,500</td> <td style="text-align: center;">£180,500</td> </tr> <tr> <td><b>Total contract funding, paid to Community Links</b></td> <td style="text-align: center;"><b>£292,500</b></td> <td style="text-align: center;"><b>£295,188</b></td> </tr> </tbody> </table> <p>Leeds City Council will not apply uplift within the current financial year to its share</p>				2021-22	2022-23	NHS funding contribution, paid to the Council	£112,000	£114,688	Leeds City Council contribution	£180,500	£180,500	<b>Total contract funding, paid to Community Links</b>	<b>£292,500</b>	<b>£295,188</b>
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<sup>1</sup> Give title of Director with delegated responsibility for function to which decision relates.

<sup>2</sup> If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

<sup>3</sup> Simply refer to supporting report where used as these matters have been set out in detail.

	<p>of the pooled funding. Day services for people with dementia will be included in the Directorate's annual decision-making process to determine any uplifts to fees and contracts. The Commissioning Programme Lead, Dementia will be responsible for the above actions.</p>
	<p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>See report</p>
	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>See report</p>
<b>Affected wards:</b>	All
<b>Details of consultation undertaken<sup>4</sup>:</b>	<p>Executive Member for Adults Health and Wellbeing was consulted on 22<sup>nd</sup> June</p> <p>Ward Councillors</p> <p>Chief Digital and Information Officer<sup>5</sup></p> <p>Chief Asset Management and Regeneration Officer<sup>6</sup></p> <p>There has been recent consultation with people and carers who use the service, the provider and NHS colleagues from the LYPFT Younger People with Dementia Team. This took place in autumn 2021, to assess the impact of a proposed 10% cut to the Council contribution in the current financial year</p>
<b>Implementation</b>	<p>Officer accountable, and proposed timescales for implementation</p> <p>Commissioning Lead - Dementia</p> <p>1<sup>st</sup> October 2022</p>
<b>List of</b>	Date Added to List:- 24 <sup>th</sup> June 2022

<sup>4</sup> Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

<sup>5</sup> See Officer Delegation Scheme (Executive Functions) CDIO must be consulted in relation to all matters relating to the Council's use of digital technology

<sup>6</sup> See Officer Delegation Scheme (Executive Functions) CAMRO must be consulted in relation to all matters relating to the Council's land and buildings.

<b>Forthcoming Key Decisions<sup>7</sup></b>	<b>If Special Urgency or General Exception</b> a brief statement of the reason why it is impracticable to delay the decision	
	<b>If Special Urgency</b> Relevant Scrutiny Chair(s) approval Signature _____ Date _____	
<b>Publication of report<sup>8</sup></b>	If not published for 5 clear working days prior to decision being taken the reason why not possible:	
	If published late relevant Executive member's approval Signature _____ Date _____	
<b>Call In</b>	Is the decision available <sup>9</sup> for call-in?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	<b>If exempt from call-in</b> , the reason why call-in would prejudice the interests of the council or the public:	
<b>Approval of Decision</b>	Authorised decision maker <sup>10</sup> Cath Roff – Director of Adults and Health	
		27 <sup>th</sup> July 2022

<sup>7</sup> See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

<sup>8</sup> See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

<sup>9</sup> See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

<sup>10</sup> Give the post title and name of the officer with appropriate delegated authority to take the decision.