

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input checked="" type="checkbox"/> Key Decision	<input type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input checked="" type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	The Director of Resources		
Contact person:	Karen Brocklesby	Telephone number: 0113 37 84858	
Subject²:	To award additional contracts for the retainment of the current legacy contractors and recruitment of specialist ICT resource outside of the Digital and Information Service Temporary ICT Staff Framework Agreement.		
Decision details³:	What decision has been taken? The Director of Resources gave approval to waive Contract Procedure Rules (CPR's) and enter into contracts for the retainment of legacy contractors and recruitment of specialist ICT resource outside of the Digital and Information Service Temporary ICT Staff Framework Agreement		
	A brief statement of the reasons for the decision The reason for this report is to ensure compliance with Contract Procedure Rules and the Public Contract Regulations. Producing one report for these services saves time and resources involved in obtaining individual waivers for each contract. Equality and diversity issues have been considered and it is felt that a full Equality Impact Assessment is not required as there will be no adverse impact on any particular group.		
	Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision Failure to source suitably qualified and experienced ICT resource in a timely manner directly affects project delivery on critical Council projects. The contracts of the temporary workers through these agencies could be		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

	terminated. However, this would not be cost affective. When the contractors through these agencies naturally come to an end any new recruitments are done via the 6 agencies on the current framework.	
Affected wards:	N/A	
Details of consultation undertaken⁴:	Executive Member	
	Ward Councillors	
	Chief Digital and Information Officer ⁵ Leonardo Tantari	
	Chief Asset Management and Regeneration Officer ⁶	
	Others	
Implementation	Officer accountable, and proposed timescales for implementation	
List of Forthcoming Key Decisions⁷	Date Added to List:- 16/03/2022	
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision	
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____	
Publication of report⁸	If not published for 5 clear working days prior to decision being taken the reason why not possible:	
	If published late relevant Executive member's approval Signature _____ Date _____	
Call In	Is the decision available ⁹ for call-in?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Officer Delegation Scheme (Executive Functions) CDIO must be consulted in relation to all matters relating to the Council's use of digital technology

⁶ See Officer Delegation Scheme (Executive Functions) CAMRO must be consulted in relation to all matters relating to the Council's land and buildings.

⁷ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁸ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁹ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public:	
Approval of Decision	Authorised decision maker ¹⁰ The Director of Resources Neil Evans	
	Signature <i>R.N. Evans</i>	Date 28/7/22

¹⁰ Give the post title and name of the officer with appropriate delegated authority to take the decision.