

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

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| Decision type | <input type="checkbox"/> Key Decision | <input checked="" type="checkbox"/> Significant Operational Decision | <input type="checkbox"/> Administrative Decision |
| Approximate value | <input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000 | <input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input checked="" type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000 | <input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 |
| Director¹ | Children and Families | | |
| Contact person: | Sarah Johal | | Telephone number: 07891277316 |
| Subject²: | Adoption National Recruitment Strategy Establishment | | |
| Decision details³: | <p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)</p> <p>The director of Children & Families agreed to amend the structure of the Adoption National Recruitment Strategy team and create four new positions. The posts are:</p> <ul style="list-style-type: none"> • 1 x SO2 RAA Project Support Officer with a salary of £40,055- £42,477 including oncosts • 1 PO5 Voice and Influence Coordinator with a salary of £55,588- £59,641 including oncosts • 1 PO6 Project Manager post with a salary of £58,273 - £62,335 • 1 x Dir 45% Programme Manager – National Regional Adoption Agencies Programme with a salary of £69,885- £77,077 including oncosts <p>To make permanent the existing temporary positions</p> <ul style="list-style-type: none"> • 1.5 Project Manager (Position Numbers 50483392 & 50512588) • 1 National Adoption Strategic Lead (Position Number 5051213) • 1 Business Support Officer (Position Number 50512589) | | |

¹ Give title of Director with delegated responsibility for function to which decision relates.


² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

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| | <p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>The DfE has made available grant funding to Regional Adoption Agencies to develop a national adoption team to improve the adoption system for children to further support the adoption regionalisation reforms that were introduced in 2017. These posts are required to deliver the funded project.</p> <p>The Department for Education (DfE) and Regional Adoption Agency (RAA) leaders agreed collectively to pool the resources and deposit the funds into one RAA. The Adoption National Recruitment Strategy team sits under Children and Families and is hosted by Leeds City Council.</p> <p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>There have been no other alternatives considered.</p> |
| Affected wards: | No wards are affected in particular as this grant funding will be invested across the regional and nationally. |
| Details of consultation undertaken⁴: | <p>Executive Member</p> <p>Ward Councillors</p> <p>Others</p> |
| Implementation | <p>Officer accountable, and proposed timescales for implementation</p> <p>Sarah Johal, National Adoption Strategic Lead</p> <p>This is implemented immediately on making the decision.</p> |
| List of Forthcoming Key Decisions⁵ | <p>Date Added to List:-</p> <p>If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision</p> <p>If Special Urgency Relevant Scrutiny Chair(s) approval</p> <p>Signature Date</p> |

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

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| Publication of report⁶ | If not published for 5 clear working days prior to decision being taken the reason why not possible: | |
| | If published late relevant Executive member's approval Signature _____ Date _____ | |
| Call In | Is the decision available ⁷ for call-in? | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| | If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public: | |
| Approval of Decision | Authorised decision maker ⁸ Sal Tariq – Director of Children & Families | |
| | Signature  | Date 28/7/22 |

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.