

## Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

<b>Decision type</b>	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
<b>Approximate value</b>	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input checked="" type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
<b>Director<sup>1</sup></b>	Director of Resources		
<b>Contact person:</b>	James Hulme	Telephone number: 0113 3786996	
<b>Subject<sup>2</sup>:</b>	Variation to contract DN554040 to discharge Public Sector Decarbonisation Scheme Round 3 (PSDS) funding.		
<b>Decision details<sup>3</sup>:</b>	<p>What decision has been taken?            (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)</p> <p>The Chief Officer Sustainable Energy &amp; Air Quality:</p> <ul style="list-style-type: none"> <li>a) approved the variation of the Solar for Schools Community Benefit Society Limited contract to include six additional sites increasing the value by £326,770.60 and therefore requiring a contract extension to 31 March 2023.</li> <li>b) Noted that immediately orders will be placed for the first four sites in the delivery programme, in line with the 'Ordering of Services' processes detailed in the contract, to enable project timescales to be achieved.</li> </ul>		
	<p>A brief statement of the reasons for the decision            (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <ul style="list-style-type: none"> <li>1 The approval of the recommendations in this report will allow for delivery activity to ramp up at pace, enabling the project team to meet the grant conditions imposed by the funding provider.</li> <li>2 Delivery of the works will reduce the Council's energy consumption and contribute towards its net zero targets.</li> </ul>		

<sup>1</sup> Give title of Director with delegated responsibility for function to which decision relates.

<sup>2</sup> If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

<sup>3</sup> Simply refer to supporting report where used as these matters have been set out in detail.

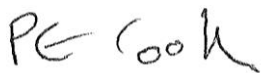
	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>None. It was the intent of the contract as described in the drafting that it would be utilised for delivery of works should future funding be secured.</p>
<b>Affected wards:</b>	None
<b>Details of consultation undertaken<sup>4</sup>:</b>	Executive Member
	Ward Councillors
	Chief Digital and Information Officer <sup>5</sup>
	Chief Asset Management and Regeneration Officer <sup>6</sup>
	<p>Others:</p> <ul style="list-style-type: none"> <li>• Procurement &amp; Commercial Services</li> <li>• Governance Services</li> <li>• Chief Officer, Sustainable Energy &amp; Air Quality.</li> </ul>
<b>Implementation</b>	<p>Officer accountable, and proposed timescales for implementation.</p> <ul style="list-style-type: none"> <li>• Chief Officer, Sustainable Energy &amp; Air Quality.</li> <li>• Delivery window: April 22 to March 23.</li> </ul>
<b>List of Forthcoming Key Decisions<sup>7</sup></b>	
	<b>If Special Urgency or General Exception</b> a brief statement of the reason why it is impracticable to delay the decision

<sup>4</sup> Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

<sup>5</sup> See Officer Delegation Scheme (Executive Functions) CDIO must be consulted in relation to all matters relating to the Council's use of digital technology

<sup>6</sup> See Officer Delegation Scheme (Executive Functions) CAMRO must be consulted in relation to all matters relating to the Council's land and buildings.

<sup>7</sup> See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

	<b>If Special Urgency</b> Relevant Scrutiny Chair(s) approval	
	Signature	Date
<b>Publication of report<sup>8</sup></b>	If not published for 5 clear working days prior to decision being taken the reason why not possible:	
	If published late relevant Executive member's approval	
	Signature	Date
<b>Call In</b>	Is the decision available <sup>9</sup> for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	<b>If exempt from call-in</b> , the reason why call-in would prejudice the interests of the council or the public:	
<b>Approval of Decision</b>	Authorised decision maker <sup>10</sup> Director of Resources Polly Cook Chief Officer Sustainable Energy & Air Quality	
	Signature 	Date 29/07/2022

<sup>8</sup> See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

<sup>9</sup> See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

<sup>10</sup> Give the post title and name of the officer with appropriate delegated authority to take the decision.