

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input checked="" type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	James Rogers – Director of Communities, Housing and Environment		
Contact person:	Marie Pierre Dupont Senior Investment Strategy Officer	Telephone number: 276392	
Subject²:	Authority to Spend and Procure for a contractor to develop a community garden on Lindsey Road in Lincoln Green		
Decision details³:	<p>The Chief Officer Housing has:</p> <p>a) Approved the proposed procurement strategy in line with CPR 3.1.7 to procure an external contractor for the works following an open and competitive procedure utilising and inviting specialist landscaping contractors from Constructionline following an expression of interest which provided a list of four interested contractors.</p> <p>b) Authorised expenditure of £150,000 from the HRA for this project, noting that a grant application for £71k has been submitted to Veolia. If successful, the grant funding will be injected into the programme to replace the equivalent value of HRA funding which will then be utilised elsewhere.</p>		
Affected wards:	Burmantofts and Richmond Hill		
Details of consultation undertaken⁴:	Executive Member: N/A		
	Ward Councillors – All Ward Members were consulted and support the proposal		
	Chief Digital and Information Officer ⁵ : N/A		
	Chief Asset Management and Regeneration Officer ⁶ : N/A		
	Others: Housing Manager June 2022		
Implementation	Responsible Officer: Marie Pierre Dupont The project will be implemented during 2022/23		

¹ Give title of Director with delegated responsibility for function to which decision relates.


² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Officer Delegation Scheme (Executive Functions) CDIO must be consulted in relation to all matters relating to the Council's use of digital technology

⁶ See Officer Delegation Scheme (Executive Functions) CAMRO must be consulted in relation to all matters relating to the Council's land and buildings.

List of Forthcoming Key Decisions⁷	Date Added to List:- N/A	
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision	
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____	
Publication of report⁸	If not published for 5 clear working days prior to decision being taken the reason why not possible: N/A	
	If published late relevant Executive member's approval Signature _____ Date _____	
Call In	Is the decision available ⁹ for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public:	
Approval of Decision	Authorised decision maker ¹⁰ Chief Officer, Housing - Gerard Tinsdale	
	Signature  Gez Tinsdale Chief Officer, Housing	Date 15/09/22

⁷ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁸ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁹ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

¹⁰ Give the post title and name of the officer with appropriate delegated authority to take the decision.