

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input checked="" type="checkbox"/> Key Decision	<input type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input checked="" type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	The Director of Adults and Health		
Contact person:	Evangeline Harris	Telephone number: 0113 378 9960	
Subject²:	Request approval to enter into direct award contracts, in accordance with Regulation 32(2)(b)(ii) of the Public Contracts Regulations 2015, with Methodist Homes Association for the provision of extra care services at: (1) Assisi Place; and (2) Yew Tree and Rosewood Court, and (3) a direct award contract with Creative Support for the provision of extra care services at Hampton Crescent.		
Decision details³:	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc).</p> <p>a) The Director of Adults and Health approved the direct award of two-year contracts with the option to extend for a further period of up to 12 months in any combination in accordance with Regulation 32(2)(b)(ii) of the Public Contracts Regulations 2015 (Use of the negotiated procedure without prior publication) to:</p> <p style="margin-left: 40px;">i. Methodist Homes Association for the provision of extra care services at Assisi Place. This contract is to commence 1st April 2023 and is for a total value of £1,027,867.16; This includes the value of the available extension, which would be subject to a separate decision at the appropriate time. The value of the initial two-year contract will be £685,244.00</p> <p style="margin-left: 40px;">ii. Methodist Homes Association for the provision of extra care services at Yew Tree and Rosewood Court. This contract is to commence 1st April 2023 and is for a total value of</p>		

¹ Give title of Director with delegated responsibility for function to which decision relates.

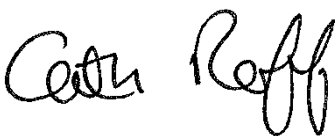
² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report were used as these matters have been set out in detail.

	<p>£1,441,208.82, This includes the value of the available extension, which would be subject to a separate decision at the appropriate time. The value of the initial two-year contract will be £960,806.00; and</p> <p>iii. Creative Support for the provision of extra care services at Hampton Crescent. This contract is to commence 1st April 2023 and is for a total value of £923,361.00. This includes the value of the available extension, which would be subject to a separate decision at the appropriate time. The value of the initial two-year contract will be £615,574.00.</p> <p>b) Officers on behalf of Adults and Health Integrated Commissioning and Procurement and Commercial Services will complete all the actions necessary to ensure these contracts are in place for the 1st April 2023. Commissioning officers with support from the Service and Transformation Team, Legal, Housing Leeds, the Equality Team, Social Work and the Occupational Therapists will continue to finalise work with the goal of bringing all three schemes in line with the Leeds Model of Extra Care and the wider work around home care commissioning.</p>
	<p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>See full report for details.</p>
	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>See full report for details.</p>
<p>Affected wards:</p>	<p>All</p>
<p>Details of consultation undertaken⁴:</p>	<p>The Executive Member for Adults Social Care, Children’s Social Care, and Health Partnerships was briefed on this decision on the 4th of August 2022.</p> <p>Ward Councillors</p> <p>Chief Digital and Information Officer⁵</p>

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Officer Delegation Scheme (Executive Functions) CDIO must be consulted in relation to all matters relating to the Council’s use of digital technology

	Chief Asset Management and Regeneration Officer ⁶	
	Others	
Implementation	Officer accountable, and proposed timescales for implementation	
List of Forthcoming Key Decisions⁷	Date Added to List: - 18/8/22	
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision	
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____	
Publication of report⁸	If not published for 5 clear working days prior to decision being taken the reason why not possible:	
	If published late relevant Executive member's approval Signature _____ Date _____	
Call In	Is the decision available ⁹ for call-in?	<input type="checkbox"/> Yes <input type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public:	
Approval of Decision	Authorised decision maker ¹⁰ Cath Roff, The Director of Adults and Health	
	Signature 	Date 28/9/22

⁶ See Officer Delegation Scheme (Executive Functions) CAMRO must be consulted in relation to all matters relating to the Council's land and buildings.

⁷ See Executive and Decision-Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁸ See Executive and Decision-Making Procedure Rule 3.1. Complete this section for key decisions only

⁹ See Executive and Decision-Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

¹⁰ Give the post title and name of the officer with appropriate delegated authority to take the decision.