

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input checked="" type="checkbox"/> Key Decision	<input type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input checked="" type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	The Director of Public Health		
Contact person:	Kate Sibson/Ian Street	Telephone number: 0113 3786027	
Subject²:	Authority to procure a contractor for the Leeds Integrated Community Drug and Alcohol Service		
Decision details³:	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)</p> <p style="text-align: center;">The Director of Public Health has:-</p> <p>Approved a contract variation to the Community Drug and Alcohol Prevention, Treatment and Recovery Service (DN210921) (Forward Leeds) provided by Humankind Charity to bring forward the contract end date to 31st March 2023.</p> <p>Granted authority to procure an 'Integrated Community Drug and Alcohol Service' utilising the provision under Regulation 32 of the Public Contracts Regulations 2015 - negotiated procedure without prior publication of a notice and to directly award a contract to Humankind from 1 April 2023.</p> <p>Approved a contract length period of 5 years for the maximum value of £87,917,027 (with the option to extend for a period of up to 60 months in any combination) with a maximum 10-year budget of £176,287,103.</p> <p>Granted approval to evaluate the tender based on a 100% quality under Contract Procedure Rule 15.2 (b) on the grounds that it is a set budget confirmed with Office for Health Improvement and Disparities (OHID), which the Council is seeking to obtain the best quality service available.</p> <p>Noted – the responsibility for implementation of these decisions is with Public Health, the Adults and Health Integrated Commissioning Team,</p>		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.


	Human Resources and Procurement and Commercial Services.
	A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate) See full report for details.
	Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision See full report for details.
Affected wards:	All
Details of consultation undertaken⁴:	The Executive Member for Public Health and Active Lifestyles was briefed on 1 st September 2022.
	Ward Councillors
	Chief Digital and Information Officer ⁵
	Chief Asset Management and Regeneration Officer ⁶
	Others Procurement.
Implementation	Officer accountable, and proposed timescales for implementation The responsibility for implementation of these decisions is with Public Health, the Adults and Health Integrated Commissioning Team, Human Resources and Procurement and Commercial Services.
List of Forthcoming Key Decisions⁷	Date Added to List:- 26/7/22.
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature Date

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Officer Delegation Scheme (Executive Functions) CDIO must be consulted in relation to all matters relating to the Council's use of digital technology

⁶ See Officer Delegation Scheme (Executive Functions) CAMRO must be consulted in relation to all matters relating to the Council's land and buildings.

⁷ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

Publication of report⁸	If not published for 5 clear working days prior to decision being taken the reason why not possible:	
	If published late relevant Executive member's approval Signature _____ Date _____	
Call In	Is the decision available ⁹ for call-in?	<input type="checkbox"/> Yes <input type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public:	
Approval of Decision	Authorised decision maker ¹⁰ Victoria Eaton, The Director of Public Health	
	Signature 	Date 29/9/22

⁸ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁹ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

¹⁰ Give the post title and name of the officer with appropriate delegated authority to take the decision.