

Delegated Decision Notice (DDN)

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input checked="" type="checkbox"/> Key Decision	<input type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input checked="" type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Children and Families		
Contact person:	Val Waite	Telephone number: 0113 3788353	
Subject²:	High Needs Supplementary Funding 2022-23		
Decision details³:	<p>What decision has been taken?</p> <p>The Director of Children & Families approved the decision as detailed below.</p> <p>Settings currently receiving FFI top up of £650 per unit will receive an increase to £672 per unit, this will be backdated to April 2022. This £22 unit increase represents a 3.4% increase in the unit rate. For special school setting, the unit rate will be increased from £684 to £708 (which equates to an increase of 3.51%). These increases are expected to equate to additional total top up payments of up to £1.5m. The FFI unit rate will be reviewed in future years in accordance with the level of high needs funding received.</p> <p>A brief statement of the reasons for the decision</p> <p>High needs supplementary funding to provide for the costs of the Health and Social Care Levy and wider costs of £4.147m has been allocated to Leeds for 2022 to 2023. The additional funding also takes into account that colleges and other post-school providers offering extra hours of study to 16 to 19 year old students, may require extra high needs top-up funding to support such students with high needs.</p>		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list


³ Simply refer to supporting report where used as these matters have been set out in detail.

	<p>It is for each local authority to decide how to allocate the additional funding to those schools, with the same flexibilities as deployed to the rest of the DSG allocation of high needs funding.</p> <p>It is proposed that the supplementary funding is allocated to increase FFI rates, meet additional outside placement costs, invest in transformational work, and reserve some funding to mitigate risks on future DSG deficits</p>
	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>The supplementary funding allocation is at the discretion of the local authority, and could have been centrally retained. Given the pressure on school funding available to meet the needs of our most vulnerable children it was not considered appropriate to withhold supplementary funding increases. It was possible to have utilised the whole of the supplementary grant to make higher FFI increases, but given existing and emerging pressures on the high needs block, this was not considered to be a prudent course of action.</p>
Affected wards:	n/a
Details of consultation undertaken⁴:	<p>Executive Member</p> <p>Cllr Pryor</p>
	Ward Councillors
	Chief Digital and Information Officer ⁵
	Chief Asset Management and Regeneration Officer ⁶
	Others
Implementation	Officer accountable, and proposed timescales for implementation
List of	Date Added to List:- 20/7/22

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Officer Delegation Scheme (Executive Functions) CDIO must be consulted in relation to all matters relating to the Council's use of digital technology

⁶ See Officer Delegation Scheme (Executive Functions) CAMRO must be consulted in relation to all matters relating to the Council's land and buildings.

Forthcoming Key Decisions⁷	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision	
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____	
Publication of report⁸	If not published for 5 clear working days prior to decision being taken the reason why not possible:	
	If published late relevant Executive member's approval Signature _____ Date _____	
Call-in	Is the decision available ⁹ for call-in?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public:	
Approval of Decision	Authorised decision maker ¹⁰ Julie Longworth – Director of Children & Families	
	Signature 	Date: 4/10/22

⁷ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁸ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁹ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call-in. Key decisions are always available for call-in unless they have been exempted from call-in under rule 5.1.3.

¹⁰ Give the post title and name of the officer with appropriate delegated authority to take the decision.