

## Delegated Decision Notice (DDN)

This form is the written record of a key, significant operational or administrative decision taken by an officer.

<b>Decision type</b>	<input checked="" type="checkbox"/> Key Decision	<input type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
<b>Approximate value</b>	<input type="checkbox"/> Below £500,000 <input checked="" type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
<b>Director<sup>1</sup></b>	Director of Children & Families		
<b>Contact person:</b>	Helen Stevens		Telephone number: 0113 2478684
<b>Subject<sup>2</sup>:</b>	Decision to inject Supporting Families funding into to 3 x contracts to enable Specialist Coordinator Roles in Early Help		
<b>Decision details<sup>3</sup>:</b>	<p>What decision has been taken?            (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)            The Director of Children &amp; Families approved the following:</p> <p>1) An injection to the contract for the Community Drug and Alcohol Prevention, Treatment and Recovery Service (currently held with Humankind and known as Forward Leeds DN210921). The injection of funds is Supporting Families - Earned Autonomy funding of up to £250,262.00 to commence on 1st April 2023 for 24 months for the purposes of 3 x specialist coordinators for substance misuse. A new contract for the Community Drug and Alcohol Prevention, Treatment and Recovery Service is to be awarded to commence on 1st April 2023 and a separate decision has been sought for this (D55671).</p> <p>2) An injection to the contract for the Community Based Mental Health Service (currently held with Touchstone and known as Live Well Leeds DN325642). The injection of funds is Supporting Families - Earned Autonomy funding of up to £277,793.00 to commence on 1st April 2023 for 24 months for the purposes of 3 x specialist coordinators for mental health. The current contract with Touchstone is due to expire on 31st March 2024. A variation in respect of this injection will be made for 12 months (1st April 2023 to 31st March 2024) in accordance with Contract Procedure Rule 21.7 and under the Public Contracts Regulations 2015 via Regulation 72 (1) (b) Modification of contracts during their terms. The tender for the new Community Based Mental Health Service for a new contract commencing on 1st March 2024 will include an injection of supporting Families funding for 12 months.</p> <p>3) An injection to the contract for the Domestic Violence and Abuse Services (currently held with Leeds Women's Aid and known as Leeds Domestic Violence Service DN194503 - CONTRACT-9Y9N-Z2LOII). The injection of funds is Supporting Families - Earned Autonomy funding of up to</p>		

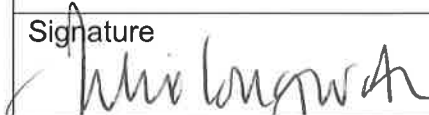
<sup>1</sup> Give title of Director with delegated responsibility for function to which decision relates.

<sup>2</sup> If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

<sup>3</sup> Simply refer to supporting report where used as these matters have been set out in detail.

<sup>4</sup> Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.  
<sup>5</sup> See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

<p><b>List of Forthcoming Key Decisions<sup>5</sup></b></p> <p><b>If Special Urgency or General Exception</b> a brief statement of the reason why it is impracticable to delay the decision</p> <p><b>If Special Urgency Relevant Scrutiny Chair(s)</b> approval</p>	
<p>Date Added to List:- 14<sup>th</sup> October 2022</p> <p>Once approved the appropriate variations will be processed as soon as possible to allow the provider to notify staff of the increased contract duration.</p> <p>The Head of Early Help with the support of the Commissioning Teams will be responsible for ensuring the decision is implemented,</p> <p>Officer accountable, and proposed timescales for implementation:</p>	<p><b>Implementation</b></p>
<p>Ward Councilors</p> <p>Executive Member</p> <p>Citywide</p>	<p><b>Details of consultation undertaken<sup>4</sup>:</b></p> <p>Others</p> <ul style="list-style-type: none"> <li>• PACS</li> <li>• Finance</li> </ul>
<p>A brief statement of the reasons for the decision          (include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>Please see accompanying delegated decision report.</p> <p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>Please see accompanying delegated decision report.</p>	<p><b>Affected wards:</b></p> <p>Citywide</p>
<p>The total value of this decision is £772,454.00 and is therefore a key decision and subject to call in.</p> <p>3 x specialist coordinators for domestic violence. This will be done via a variation to the contract in accordance with Contract Procedure Rule 21.7 and under the Public Contracts Regulations 2015 via Regulation 72 (1) (b) Modification of contracts during their terms.</p> <p>£244,400.00 to commence on 1st April 2023 for 24 months for the purposes of</p>	

	Signature	Date	
<b>Publication of report<sup>6</sup></b>	If not published for 5 clear working days prior to decision being taken the reason why not possible:		
	If published late relevant Executive member's approval		
	Signature	Date	
<b>Call In</b>	Is the decision available <sup>7</sup> for call-in?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
	If exempt from call-in, the reason why call-in would prejudice the interests of the council or the public:		
<b>Approval of Decision</b>	Authorised decision maker <sup>8</sup>		
	Julie Longworth - Director of Children & Families		
	Signature	Date	
		17/11/22	

<sup>6</sup> See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

<sup>7</sup> See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

<sup>8</sup> Give the post title and name of the officer with appropriate delegated authority to take the decision.

