

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input checked="" type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director of Children & Families		
Contact person:	Adele Robinson	Telephone number: 07891 276856	
Subject²:	Design Cost Report – Early Works (2) Associated with Coop Academy Nightingale SEN partnership provision for September 2023		
Decision details³:	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)</p> <p>The Chief Officer, Resources & Strategy agreed to:</p> <ul style="list-style-type: none"> • Approve authority to spend and incur expenditure of £450,000 from capital scheme number 33471/NTG/000 to allow the contractor to place key orders to ensure the accommodation associated with the SEN provision is delivered for September 2023. • Note the programme dates identified in section 8 of this report and the urgency to ensure the build solution is available from September 2023. • Note that the officer responsible for implementation is the Head of Learning Systems in Children’s and Families Directorate. <p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>There is a growing need for additional partnership places in Leeds. When Coop Academy Nightingale was built in 2015 it was designed so it could easily be expanded should additional primary places be required in future years. It therefore presents an opportunity to create an SEN provision on site linked to the Coop Academy Brierley SEN School which is to be developed on the former Copperfield’s College site in East Leeds and open in September 2024.</p> <p>The proposal is to initially offer 20 partnership places which could increase over</p>		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list


³ Simply refer to supporting report where used as these matters have been set out in detail.

	<p>time once the provision is fully established.</p> <p>Coop Academy Brierley SEN school which is being delivered by the Department for Education (DfE) was due to open in September 2023 but has been delayed to 2024. A temporary solution for this school is therefore required for one academic year and the proposed build solution at Coop Nightingale Academy will be used for this purpose from September 2023.</p> <p>Once Coop Academy Brierley SEN school has moved into its permanent building in 2024 a partnership provision will be established with Coop Academy Nightingale.</p> <p>The early works package will allow key orders to be placed to ensure the building works can commence on site in February 2023 and the extension is delivered for September 2023.</p> <p>It is an extremely tight programme therefore we need approval at the earliest opportunity to start placing orders.</p> <p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>In terms of the interim solution for Coop Academy Brierley creating a temporary school on the permanent site was considered but ruled out due to the constrained nature of the site and the risk of incurring further delays should the works to the permanent building need to be re-sequenced to accommodate a temporary solution.</p>
Affected wards:	Gipton and Harehills
Details of consultation undertaken⁴:	<p>Executive Member</p> <p>Cllr Pryor has been briefed on the proposal</p> <hr/> <p>Ward Councillors</p> <p>Ward Members have been briefed on the proposal</p> <hr/> <p>Chief Digital and Information Officer⁵</p> <p>N/A</p> <hr/> <p>Chief Asset Management and Regeneration Officer⁶</p> <p>N/A</p> <hr/> <p>Others</p> <p>Consultation has taken place with Coop Academies Trust, senior officers in Children & Families and City Development, planning and highways officers and legal regarding the SEN provision for Coop Academy Nightingale.</p>

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Officer Delegation Scheme (Executive Functions) CDIO must be consulted in relation to all matters relating to the Council's use of digital technology

⁶ See Officer Delegation Scheme (Executive Functions) CAMRO must be consulted in relation to all matters relating to the Council's land and buildings.

Implementation	Officer accountable, and proposed timescales for implementation The Head of Learning Systems
List of Forthcoming Key Decisions⁷	Date Added to List: - N/A
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____
Publication of report⁸	If not published for 5 clear working days prior to decision being taken the reason why not possible: N/A
	If published late relevant Executive member's approval Signature _____ Date _____
Call In	Is the decision available ⁹ for call-in? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public: The approval of this report constitutes a 'Significant Operational Decision' and therefore it is not subject to call in.
Approval of Decision	Authorised decision maker ¹⁰ Tim Pouncey – Chief Officer, Resources & Strategy
	Signature _____ Date _____  25/11/22

⁷ See Executive and Decision-Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁸ See Executive and Decision-Making Procedure Rule 3.1. Complete this section for key decisions only

⁹ See Executive and Decision-Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

¹⁰ Give the post title and name of the officer with appropriate delegated authority to take the decision.