

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input checked="" type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director of Public Health		
Contact person:	Sharon Foster Head of Public Health – Health Protection/Sexual Health		Telephone number: 0113 378 6035
Subject²:	Approval to vary the existing contract with Leeds Community Healthcare NHS Trust (LCHT) to implement additional funding for the Integrated Sexual Health Service in order to respond to the monkeypox outbreak		
Decision details³:	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)</p> <p>The Director of Public Health has:</p> <p>Approved one off non recurrent funding of £129,734 to Leeds Sexual Health Service to respond to the unprecedented monkeypox outbreak whilst managing increased demand on sexual health services. This activity and funding is for the period of November 2022 to March 2023.</p> <p>Approved the variation of the current contract with LCHT in accordance with Contract Procedure Rule (CPR) 21.6 and 21.7 for the implementation of this one off funding.</p>		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

Noted that this funding will be spent by the 31st March 2023, any unused funding that cannot be used for this purpose will be returned to the Public Health Team at the Council.

This funding will be used as follows:

1. **£3,000** Trialling a demo of a patient appointment booking software/ virtual queuing system for the Sexual Health service. Work with the service's IT/Network colleagues etc. to gain permission and to see if it can work with the current system. Example of software below: [Patient Appointment Booking Software and Virtual Queuing System for Health Care - Digital Marketplace](#) (Qudini) The system will
 - Improve service accessibility and serve more patients
 - Improve patient experience and reduce complaints
 - Reduce waiting room crowding and maximise use of space
 - Improve efficiency and reduce operational costs
 - Use data to drive transformation
2. **£50,475** Invest in the covid delivery team to deliver the MPX vaccine. This is for a Band 6 Prescriber, Band 6 Vaccinator and Band 3 Administrator to support the MPX Vaccination Programme for five months.
3. **£66,259** Increase capacity in Leeds Sexual Health Services to backfill capacity diverted to MPX and progress the service development work. To temporarily appoint a 1WTE SAS (Speciality and Associate Specialist) Doctor and 1 WTE Band 6 nurse on a fixed term contract until March 2023.
4. **£10,000** To run a campaign offering online STI testing for swingers Develop a digital Ad/ link to order a test kit on Fabswingers.com to identify STIs and prevent future outbreaks.

A brief statement of the reasons for the decision

Funding 1. An opportunity to trial patient access software. This will enable the service to trial the virtual queuing system enabling them to develop a virtual waiting lists and communicate with patients Previously, patient waits reached **up to 3 hours** for sexual health services, creating an overcrowded waiting room. This results in additional stress for patients who were already in a stressful environment. Qudini's Virtual Queue Management system lets patients entering the clinic add themselves to a virtual queue by the reception staff. An accurate wait time estimate is given, as well as capturing patient details to provide further queue position updates via their mobile phone. Patients are now able to leave the waiting room environment to use their wait time productively. All patients at Burrell Street are now managed through Qudini by the clinic staff, with further SMS messages and digital signage platforms updating customers as it nears their turn.

Funding 2/3 Sexual health services are at the frontline of the country's monkeypox response for testing and vaccination but without any additional funding or resources. The impact on an already over-stretched services means some clinics have been unable to offer a full range of appointments and services. The impact, in-particular on urban clinics with high numbers of GBMSM has been significant. The clinic has reported;

- Reduction in available appointments
- Reduction in available appointments leading to a reduction in certain cohorts of patients/hard to reach/MARPS/young people
- Reduction in clinical space (clinic room(s) needed as an isolation room for suspected cases and vaccinations)
- Staff working additional hours
- Impact on staffs' health & wellbeing on an already exhausted workforce
- Extra workload for the management team e.g. attendance at meetings/completing daily SitRep/vaccination return & ordering
- Extra admin resource e.g. reception team having to ask additional screening questions for IPC
- Extra workload for clinical team e.g. swabbing, testing, vaccinations, delivering samples
- Financial implications

The above initiatives will enable the clinic to refocus back on business as usual ensure those most at risk populations are re-engaged and staff welfare on an overstretched service is priority.

Funding 4. Swingers venues to date have not welcomed any input from sexual health outreach services, however users of these venues are known to the service and present with STIs. The main hook-up website accessed is Fabswingers.com. For speed of access and assessment, whilst relationship building with the venue(s) a digital advert onto Fabswingers.com will raise sexual health awareness and ideally offer (eg by QR code) access to a relevant self-testing pack (3-site Chlamydia/Gonorrhoea screening plus blood testing for syphilis).

Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision.

Two options considered, first option is to maintain current provision and not allocate additional resource, second option is to provide additional one off resource to enable the ISHS to respond to the ongoing unprecedented MPX outbreak whilst providing sexual health services to the population of Leeds. The service is experiencing significant pressures from high demand in the city for sexual health services compounded by the requirement to respond to the ongoing MPX outbreak. This funding would provide a temporary uplift in staffing to respond to the outbreak and reducing impact on core sexual

	health services.
Affected wards:	All
Details of consultation undertaken⁴:	Executive Member - Cllr Arif informed 02.11.22
	Ward Councillors
	Chief Digital and Information Officer ⁵
	Chief Asset Management and Regeneration Officer ⁶
	Others Legal, Finance, Procurement
Implementation	Officer accountable, and proposed timescales for implementation
List of Forthcoming Key Decisions⁷	Date Added to List:-
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____
Publication of report⁸	If not published for 5 clear working days prior to decision being taken the reason why not possible:
	If published late relevant Executive member's approval Signature _____ Date _____


⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Officer Delegation Scheme (Executive Functions) CDIO must be consulted in relation to all matters relating to the Council's use of digital technology

⁶ See Officer Delegation Scheme (Executive Functions) CAMRO must be consulted in relation to all matters relating to the Council's land and buildings.

⁷ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁸ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

Call In	Is the decision available ⁹ for call-in?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	If exempt from call-in, the reason why call-in would prejudice the interests of the council or the public:		
Approval of Decision	Authorised decision maker ¹⁰ Victoria Eaton, Director of Public Health		
	Signature 	Date 25/11/22	

⁹ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

¹⁰ Give the post title and name of the officer with appropriate delegated authority to take the decision.