

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input checked="" type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	The Director of Adults and Health		
Contact person:	Ian Brooke-Mawson	Telephone number: 0113 37 84183	
Subject²:	Approval to extend the Community Based Short Breaks Contracts (DN387293)		
Decision details³:	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)</p> <p>The Deputy Director of Social Work and Social Care Service has approved a 24-month extension of the current contracts for community based short breaks contracts (DN387293) with the extension commencing on 1st April 2023 at an indicative contract value of £2,402,460 across all providers on the agreement for the 24 months period. The providers are Allied Healthcare, Carers Trust Mid Yorkshire, Meridian (previously Synergy) and Springfield Healthcare.</p> <p>The Deputy Director of Social Work and Social Care Service has noted that throughout the extension period, Adults and Health will continue to develop and test the Community Wellbeing Model as part of its transformation of home care, and consideration will be given to the inclusion of community based short breaks within that model.</p> <p>The Deputy Director of Social Work and Social Care Service has noted that the Head of Service (Integrated Commissioning) will be responsible for implementing the decision with support from Procurement and Commercial Services and Financial Services.</p> <p>The Deputy Director of Social Work and Social Care Service has noted</p>		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

	<p>budget based on estimate expenditure in 23/24 and 24/25 to be moved from Adult Carers budget to Social Work and Social Care from 1st April 2023.</p>
	<p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>See full report for details.</p>
	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>See full report for details.</p>
Affected wards:	All
Details of consultation undertaken⁴:	<p>Executive Member for Adults Social Care, Children's Social Care and Health Partnerships was briefed on 5/12/22.</p>
	Ward Councillors
	Chief Digital and Information Officer ⁵
	Chief Asset Management and Regeneration Officer ⁶
	<p>Others</p> <p>Legal, Finance, Procurement and Chief Officer</p>
Implementation	<p>Officer accountable, and proposed timescales for implementation</p> <p>Head of Service (Integrated Commissioning) will be responsible for implementing the decision with support from Procurement and Commercial Services and Financial Services.</p>
List of	Date Added to List:-

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Officer Delegation Scheme (Executive Functions) CDIO must be consulted in relation to all matters relating to the Council's use of digital technology

⁶ See Officer Delegation Scheme (Executive Functions) CAMRO must be consulted in relation to all matters relating to the Council's land and buildings.

Forthcoming Key Decisions⁷	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision	
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____	
Publication of report⁸	If not published for 5 clear working days prior to decision being taken the reason why not possible:	
	If published late relevant Executive member's approval Signature _____ Date _____	
Call In	Is the decision available ⁹ for call-in?	<input type="checkbox"/> Yes <input type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public:	
Approval of Decision	Authorised decision maker ¹⁰ Shona McFarlane, Deputy Director of Social Work and Social Care Service, The Directorate of Adults and Health	
	Signature <i>Shona McFarlane</i>	Date 7/12/22

⁷ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁸ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁹ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

¹⁰ Give the post title and name of the officer with appropriate delegated authority to take the decision.