

Delegated Decision Notice (DDN)

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input checked="" type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	The Director of Communities, Housing and Environment		
Contact person:	Isobel Smith	Telephone number: 07932531383	
Subject²:	The Arnold and Marjorie Ziff Tropical World – New Desert House		
Decision details³:	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call-in etc.)</p> <p>The Chief Officer Parks and Countryside gave approval to spend £595,211.00 of the £2 million investment that has been injected into capital scheme number 33171 to design and build a new Desert House to enable the relocation of the current desert house animal collection in readiness of the new play facility located at Tropical World.</p> <p>This decision is a direct result of key decision D49829 and therefore not open to call-in</p> <p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>Much like any other attraction, Tropical World faces significant budget challenges and strives to position itself as a key competitor within the attraction industry, Tropical World represents good value for money whilst fulfilling social and environmental responsibilities but must continue to hold this position by investing and improving.</p>		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.


	<p>The existing desert house has a catalogue of issues, primarily with provision of adequate heating and sustaining ambient temperatures and humidity. The site has a history of roofing issues which further exacerbate these problems, it is imperative that we make significant changes or improvements to ensure the safe and ongoing welfare of the animals housed here.</p> <p>The proposed improvements will also facilitate better collection planning and allow us to look at more flagship and exciting species that hold conservation value and enable us to play a much more pivotal role in the zoological industry, research programmes and education.</p>
	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>No further options have been considered at this stage as the proposal is consistent with the wider project aims outlined in previous reports</p>
Affected wards:	Roundhay Ward
Details of consultation undertaken⁴:	Executive Member Councillor Salma Arif
	Ward Councillors Councillor Zara Hussain, Councillor Jordan Bowden, Councillor Lisa Martin
	Chief Digital and Information Officer ⁵
	Chief Asset Management and Regeneration Officer ⁶
	Others Local Community Group, Friends (and Little Friends) of Roundhay Park. Tropical World Staff. Market research commissioned in 2020.
Implementation	Officer accountable, and proposed timescales for implementation
List of Forthcoming Key Decisions⁷	Date Added to List:-
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Officer Delegation Scheme (Executive Functions) CDIO must be consulted in relation to all matters relating to the Council's use of digital technology

⁶ See Officer Delegation Scheme (Executive Functions) CAMRO must be consulted in relation to all matters relating to the Council's land and buildings.

⁷ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

	If Special Urgency Relevant Scrutiny Chair(s) approval	
	Signature	Date
Publication of report⁸	If not published for 5 clear working days prior to decision being taken the reason why not possible:	
	If published late relevant Executive member's approval	
	Signature	Date
Call-in	Is the decision available ⁹ for call-in?	<input type="checkbox"/> Yes <input type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public:	
Approval of Decision	Authorised decision maker ¹⁰ Chief Officer Parks and Countryside	
	 Signature	Date 10 January 2023

⁸ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁹ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call-in. Key decisions are always available for call-in unless they have been exempted from call-in under rule 5.1.3.

¹⁰ Give the post title and name of the officer with appropriate delegated authority to take the decision.