

## Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.


<b>Decision type</b>	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
<b>Approximate value</b>	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input checked="" type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
<b>Director<sup>1</sup></b>	Director of City Development		
<b>Contact person:</b>	Richard Bracey	Telephone number: 0113 378 2000	
<b>Subject<sup>2</sup>:</b>	Hunslet Hall, Hunslet Hall Road, LS11 6UA		
<b>Decision details<sup>3</sup>:</b>	What decision has been taken		
	<p>The Chief Officer Asset Management and Regeneration has declared Hunslet Hall surplus to Council requirements and approved its sale by on the open market by way of public auction.</p> <p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>The property has a backlog of maintenance and is surplus to Council requirements. The proposal, therefore, represents good estate management by maximising income generation and obviating ongoing and future maintenance costs and liabilities.</p>		
	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>The Council has no alternative use for the building since it has become vacant and its disposal is the option to pursue as the asset is surplus to requirements.</p>		
<b>Affected wards:</b>	Hunslet and Riverside		
<b>Details of consultation undertaken<sup>4</sup>:</b>	Executive Member		
	Executive Member for Resources (Cllr Debra Coupar) - 9 January 2023		
	Ward Councillors		
	Cllr Ed Carlisle, Cllr Mohammed Iqbal, Cllr Paul Wray in October 2022		

<sup>1</sup> Give title of Director with delegated responsibility for function to which decision relates.

<sup>2</sup> If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

<sup>3</sup> Simply refer to supporting report where used as these matters have been set out in detail.

<sup>4</sup> Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

	Chief Digital and Information Officer <sup>5</sup> Not considered appropriate	
	Chief Officer Asset Management and Regeneration Chief Officer Asset Management and Regeneration is signatory to this decision.	
	Others n/a	
<b>Implementation</b>	Officer accountable, and proposed timescales for implementation Richard Bracey, immediate.	
<b>List of Forthcoming Key Decisions<sup>6</sup></b>	Date Added to List:-	
	<b>If Special Urgency or General Exception</b> a brief statement of the reason why it is impracticable to delay the decision Not applicable	
	<b>If Special Urgency</b> Relevant Scrutiny Chair(s) approval Signature _____ Date _____	
<b>Publication of report<sup>7</sup></b>	If not published for 5 clear working days prior to decision being taken the reason why not possible: Not applicable	
	If published late relevant Executive member's approval Signature _____ Date _____	
<b>Call In</b>	Is the decision available <sup>8</sup> for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	<b>If exempt from call-in</b> , the reason why call-in would prejudice the interests of the council or the public: Not applicable	
<b>Approval of Decision</b>	Authorised decision maker <sup>9</sup> Angela Barnicle, Chief Officer Asset Management & Regeneration	
	Signature 	Date 26/01/2023

<sup>5</sup> See Officer Delegation Scheme (Executive Functions) CDIO must be consulted in relation to all matters relating to the Council's use of digital technology

<sup>6</sup> See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

<sup>7</sup> See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

<sup>8</sup> See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

<sup>9</sup> Give the post title and name of the officer with appropriate delegated authority to take the decision.