

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input checked="" type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	The Interim Director of Adults and Health		
Contact person:	Mark Phillott	Telephone number: 0113 3783923	
Subject²:	Annual fee review for externally commissioned adult care services 2023/2024		
Decision details³:	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)</p> <p>The Interim Director of Adults and Health has:-</p> <ul style="list-style-type: none"> a) Approved an increase in the fee rates as detailed in the table in paragraph 15 i below for the externally commissioned home care services with the Primary and Framework Providers for the financial year 2023/2024. b) Approved the fee increase and agree the new cost structure stated in paragraphs 16 ii and 16 iii of this report for the independent sector older people's care homes overarching agreement for the financial year 2023/2024. c) Approved an increase in the hourly rates for Extra Care and the Direct Payments rate for Personal Assistants, in accordance with the home care rate increases to be applied to the Primary and Framework providers as stated in the report. d) Approved an increase of in line with the hourly rates for home care services for those services commissioned on a spot purchase basis where relevant. e) Approved an increase of 9% in the hourly rates for Community Based 		


¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report were used as these matters have been set out in detail.

	<p>Short Breaks Providers to be managed within the overall budget for this service.</p> <p>f) Approved the allocation of £11,958,434 to manage all uplift requests for 2023/2024 for all independent sector Learning Disability providers and £6,077,402 to manage all uplift requests for 2023/2024 for all other working age adult independent sector providers.</p> <p>g) Approved the process of standardised uplift offers with providers of services for working age adults, during the course of 2023/24, based on the use of our adapted Care Cost Calculator and on rigorous value for money audits of the Service Cost Analysis Form (SCAF) submitted by the providers.</p> <p>h) Agreed that all increases in fees shall be applied from, the 3rd April 2023.</p> <p>i) Noted the relevant Head of Commissioning will implement this decision immediately following the expiry of the call in period by issuing letters to the care providers to inform them of this decision and updating the Client Information System to allow payments to be made at the new rate or commencing the discussions with providers where relevant.</p>
	<p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>See report for details.</p>
	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>See report for details.</p>
<p>Affected wards:</p>	<p>All</p>
<p>Details of consultation undertaken⁴:</p>	<p>Executive Member for adult social care, children’s social care and health partnerships was briefed.</p> <p>Ward Councillors</p>

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

	Chief Digital and Information Officer ⁵	
	Chief Asset Management and Regeneration Officer ⁶	
	Others Legal, Finance	
Implementation	Officer accountable, and proposed timescales for implementation The relevant Head of Commissioning will implement this decision.	
List of Forthcoming Key Decisions⁷	Date Added to List:- 23/12/22	
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision	
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____	
Publication of report⁸	If not published for 5 clear working days prior to decision being taken the reason why not possible:	
	If published late relevant Executive member's approval Signature _____ Date _____	
Call In	Is the decision available ⁹ for call-in?	<input type="checkbox"/> Yes <input type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public:	
Approval of Decision	Authorised decision maker ¹⁰ Caroline Baria, The Interim Director of Adults and Health	
	Signature 	Date 6/3/23

⁵ See Officer Delegation Scheme (Executive Functions) CDIO must be consulted in relation to all matters relating to the Council's use of digital technology

⁶ See Officer Delegation Scheme (Executive Functions) CAMRO must be consulted in relation to all matters relating to the Council's land and buildings.

⁷ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁸ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁹ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

¹⁰ Give the post title and name of the officer with appropriate delegated authority to take the decision.