

## Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

<b>Decision type</b>	<input checked="" type="checkbox"/> Key Decision	<input type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
<b>Approximate value</b>	<input type="checkbox"/> Below £500,000 <input checked="" type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
<b>Director<sup>1</sup></b>	City Development		
<b>Contact person:</b>	Joe Bates	Telephone number: 0113 378 7795	
<b>Subject<sup>2</sup>:</b>	Approval to tender the Pumping Stations and Flood Alleviation Scheme 1 Maintenance Contract 2023		
<b>Decision details<sup>3</sup>:</b>	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)</p> <p>The Chief Officer (Highways and Transportation) has approved the tender of the Pumping Stations and Flood Alleviation Scheme 1 Maintenance Contract 2023, the contract period will be from 19th July 2023 to 18th July 2025 with the option to extend the contract for a further 2 years to 18th July 2027.</p>		
	<p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>1 The Flood Risk Management Division use this contract to carry out a variety of routine, planned, reactive and emergency works primarily for Pumping Station maintenance, but also Water Features, Petrol interceptors and Septic tank maintenance (Lot 1).</p> <p>2 This contract is used for occasional, and maintenance works for Flood Alleviation Scheme 1(Lot 2).</p>		
	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>A collaboration contract with other Yorkshire Highway Authorities was considered but due to the very individual requirements by each Authority a joint contract is not</p>		

<sup>1</sup> Give title of Director with delegated responsibility for function to which decision relates.

<sup>2</sup> If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

<sup>3</sup> Simply refer to supporting report where used as these matters have been set out in detail.

	considered practical or that it would result in any cost saving.		
<b>Affected wards:</b>	N/A		
<b>Details of consultation undertaken<sup>4</sup>:</b>	Executive Member 27 February 2023		
	Ward Councillors N/A		
	Chief Digital and Information Officer <sup>5</sup> N/A		
	Chief Asset Management and Regeneration Officer <sup>6</sup> N/A		
	Others N/A		
<b>Implementation</b>	Officer accountable, and proposed timescales for implementation The Highways procurement team will aim to have the new contract in place before the current one expires 18 <sup>th</sup> July 2023.		
<b>List of Forthcoming Key Decisions<sup>7</sup></b>	Date Added to List:- 26/01/2023		
	<b>If Special Urgency or General Exception</b> a brief statement of the reason why it is impracticable to delay the decision		
	<b>If Special Urgency</b> Relevant Scrutiny Chair(s) approval Signature _____ Date _____		
<b>Publication of report<sup>8</sup></b>	If not published for 5 clear working days prior to decision being taken the reason why not possible:		
	If published late relevant Executive member's approval Signature _____ Date _____		
<b>Call In</b>	Is the decision available <sup>9</sup> for call-in?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
	<b>If exempt from call-in</b> , the reason why call-in would prejudice the interests of the council or the public:		

<sup>4</sup> Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.


<sup>5</sup> See Officer Delegation Scheme (Executive Functions) CDIO must be consulted in relation to all matters relating to the Council's use of digital technology

<sup>6</sup> See Officer Delegation Scheme (Executive Functions) CAMRO must be consulted in relation to all matters relating to the Council's land and buildings.

<sup>7</sup> See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

<sup>8</sup> See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

<sup>9</sup> See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

<b>Approval of Decision</b>	Authorised decision maker <sup>10</sup> Gary Bartlett - Chief Officer Highways & Transportation	
	Signature 	Date 27 February 2023

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<sup>10</sup> Give the post title and name of the officer with appropriate delegated authority to take the decision.