

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input type="checkbox"/> Significant Operational Decision	<input checked="" type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input checked="" type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Chief Officer (Highways & Transportation)		
Contact person:	Chris Way Principal Traffic Engineer	Telephone number: 0113 3787493	
Subject²:	Stanningley Bottom Improvement Works		
Decision details³:	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)</p> <p>The Chief Officer was recommended to:</p> <p>Note the content of this report and the views expressed by Inner West and Outer West Community Committees; and</p> <p>Approve the detailed design and construction of the improvement and maintenance works detailed on attached drawing TM/00/2687/01/03; and</p> <p>Approve expenditure of £100,000 to be met from existing annual maintenance and road safety budgets and S106 contributions.</p> <hr/> <p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>The 2014-2016 CityConnect project introduced works at Stanningley Bottom which changed the road environment for the benefit of cyclists. This work was enhanced in 2018 to provide additional delineation; since this time the surface has deteriorated and concerns have been expressed about driver behaviour.</p> <p>Following ward member representation a package of maintenance and improvement works is proposed to reinstate surface quality and offer additional instruction to road users.</p>		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>Several options were presented to Inner and Outer West Community Committees including reactive maintenance, resurfacing works and the more comprehensive package detailed in this report. Both Committees endorsed the more comprehensive option.</p>
Affected wards:	Bramley & Stanningley; Calverley & Farsley
Details of consultation undertaken⁴:	Executive Member Breifing 15 th March 2022; subsequent informal updates.
	Ward Councillors Via Community Committees – 8 th June 2022 and 13 th July 2022.
	Chief Digital and Information Officer ⁵ n/a
	Chief Asset Management and Regeneration Officer ⁶ n/a
	Others To follow approval of this report – to include local residents/businesses.
Implementation	<p>Officer accountable, and proposed timescales for implementation</p> <p>Chris Way, Principal Traffic Engineer.</p> <p>Delivery spring/summer 2023 subject to contractor availability.</p>
List of Forthcoming Key Decisions⁷	Date Added to List:-
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____
Publication of report⁸	If not published for 5 clear working days prior to decision being taken the reason why not possible:
	If published late relevant Executive member's approval Signature _____ Date _____


⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Officer Delegation Scheme (Executive Functions) CDIO must be consulted in relation to all matters relating to the Council's use of digital technology

⁶ See Officer Delegation Scheme (Executive Functions) CAMRO must be consulted in relation to all matters relating to the Council's land and buildings.

⁷ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁸ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

Call In	Is the decision available ⁹ for call-in?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	If exempt from call-in, the reason why call-in would prejudice the interests of the council or the public:		
Approval of Decision	Authorised decision maker ¹⁰ Gary Bartlett – Chief Officer (Highways & Transportation)		
	Signature	Date	
		13 th March 2023	

⁹ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

¹⁰ Give the post title and name of the officer with appropriate delegated authority to take the decision.