

Planning Services

To all Members of City Plans Panel

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Our ref: City Site Visits
Date: 14.03.2023

Dear Councillor

SITE VISITS – CITY PLANS PANEL – Thursday 23rd March 2023

Now that the Government has further removed legal restrictions around social contact it has been agreed with the Chair of City Plans Panel to undertake site visits on the morning of the next City Plans Panel meeting.

A 16 seater minibus has been booked for the site visits; however, the Council is advocating a precautionary approach and control measures have been put in place (see below). To check numbers please can Members contact PlansPanel@leeds.gov.uk as soon as possible if they wish to travel via the minibus.

For those travelling by mini-bus please meet in the **Ante-Chamber, Civic Hall at 10.00am for a prompt start at 10.05am.**

Time	Ward	Site
10.05 am	MINIBUS DEPARTS FROM OUTSIDE CIVIC HALL ENTRANCE	
10.15 – 10.45 am	Hunslet & Riverside	Application reference 22/02638/FU -Proposed office, hotel and multi-storey car park development, ground floor commercial space and associated public realm at Whitehall Road, Leeds
11.00-11.30	Little London & Woodhouse	Preapplication reference PREAPP/21/00142 - Proposed student accommodation development at 76 York Street, Leeds

Please notify PlansPanel@leeds.gov.uk if you will be attending.

Yours sincerely

Daljit Singh

Group Manager
Planning Services

Plans Panel Site Visits Risk Assessment; Control Measures and Guidance

- Anyone with symptoms of Covid 19 or required to self-isolate in accordance with the most current guidance must not attend Panel Visits.
- Officers who are classified as clinically extremely vulnerable and are at a high risk of severe illness or who have a number of conditions listed under the moderately vulnerable category leaving them at greater risk, or in a higher risk groups e.g. over 60s, BAME staff should only attend Panel visits following a personal risk assessment
- The use of lateral flow testing by participants prior to the visits is encouraged to help reduce the potential asymptomatic transmission of the Covid-19
- Face covering shall be worn on the minibus, and when entering enclosed spaces on visits.
- Hand sanitiser shall be used on boarding and leaving and shall be provided at the minibus entry/exit point.
- Travellers on the minibus shall sit on separate rows wherever possible.
- Time spent on the minibus will be minimised e.g. no detailed discussions regarding sites/proposals whilst parked up.
- The minibus will be well ventilated / windows opened (weather permitting).
- Interactions on site shall be conducted in a Covid-safe manner, respecting any anxieties of participants.