

## Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

<b>Decision type</b>	<input type="checkbox"/> Key Decision	<input type="checkbox"/> Significant Operational Decision	<input checked="" type="checkbox"/> Administrative Decision
<b>Approximate value</b>	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input checked="" type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
<b>Director<sup>1</sup></b>	Director of City Development		
<b>Contact person:</b>	Nick Hunt – Traffic Engineering Manager	Telephone number: 0113 3787487	
<b>Subject<sup>2</sup>:</b>	Proposed 'Prohibition of Motor Vehicles (Except for Access)' Order and Access Control Barrier – Street 5, Thorpe Arch Trading Estate		
<b>Decision details<sup>3</sup>:</b>	What decision has been taken?  Approve the implementation of a 'privately owned and maintained' illuminated access control barrier on Street 5, which will be fully funded via the estate management company; and  Request the City Solicitor to advertise a draft 'Prohibition of Motor Vehicles – Except for Access' Traffic Regulation Order and if no valid objections are received, to make, seal and implement the Order as advertised; and  Approve expenditure of £10,000 to be met from the estate management company for the costs to promote and implement the TRO and associated signing.		
	A brief statement of the reasons for the decision  Street 5 is a public highway offering access to Thorp Arch Trading Estate. In recent years there has been an increase in criminal activity in the estate as well as anti social use of the public highway by 'car meets' This proposal aims to assist enforcement of these activities by enabling monitoring of vehicles entering the estate between 18:00 and 06:00.		
	Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision  There is no practical alternative measure to address the above behaviour whilst maintaining access along the public highway.		

<sup>1</sup> Give title of Director with delegated responsibility for function to which decision relates.

<sup>2</sup> If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

<sup>3</sup> Simply refer to supporting report where used as these matters have been set out in detail.

	The alternative option is to retain the current arrangement which will not address	
<b>Affected wards:</b>	Wetherby	
<b>Details of consultation undertaken<sup>4</sup>:</b>	Executive Member To be briefed following approval of this report	
	Ward Councillors Engaged through the development of this proposal – in full support	
	Chief Digital and Information Officer <sup>5</sup> n/a	
	Chief Asset Management and Regeneration Officer <sup>6</sup> n/a	
	Others Police are supportive of this proposal	
<b>Implementation</b>	Officer accountable, and proposed timescales for implementation Nick Hunt, Traffic Engineering Manager To be completed within the 2023 calendar year.	
<b>List of Forthcoming Key Decisions<sup>7</sup></b>	Date Added to List:-	
	<b>If Special Urgency or General Exception</b> a brief statement of the reason why it is impracticable to delay the decision	
	<b>If Special Urgency</b> Relevant Scrutiny Chair(s) approval Signature _____ Date _____	
<b>Publication of report<sup>8</sup></b>	If not published for 5 clear working days prior to decision being taken the reason why not possible:	
	If published late relevant Executive member's approval Signature _____ Date _____	
<b>Call In</b>	Is the decision available <sup>9</sup> for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

<sup>4</sup> Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.


<sup>5</sup> See Officer Delegation Scheme (Executive Functions) CDIO must be consulted in relation to all matters relating to the Council's use of digital technology

<sup>6</sup> See Officer Delegation Scheme (Executive Functions) CAMRO must be consulted in relation to all matters relating to the Council's land and buildings.

<sup>7</sup> See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

<sup>8</sup> See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

<sup>9</sup> See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

	<p><b>If exempt from call-in</b>, the reason why call-in would prejudice the interests of the council or the public:</p>	
<p><b>Approval of Decision</b></p>	<p>Authorised decision maker<sup>10</sup>  Gary Bartlett – Chief Officer (Highways &amp; Transportation)</p>	
	<p>Signature</p> 	<p>Date</p> <p>15<sup>th</sup> March 2023</p>

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<sup>10</sup> Give the post title and name of the officer with appropriate delegated authority to take the decision.