

Delegated Decision Notice (DDN)

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input checked="" type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director of Children & Families		
Contact person:	Rachael Davison	Telephone number: 0113 37 87228	
Subject²:	Grant agreement - Co-op Academy Nightingale SEN Partnership Provision for September 2023		
Decision details³:	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call-in etc.)</p> <p>The Director of Children & Families agreed to:</p> <ul style="list-style-type: none"> • Approve entering into a grant funding agreement with the Co-op Academies Trust to deliver the new specialist provision at Co-op Academy Nightingale, including design and contract management fees, to the maximum sum of £3,270,000 as part of the overall expenditure. Note that the maximum sum includes a client contingency of £400,000 for dealing with unknown project risk and where not required will be retained by the Council. • Note that the officers responsible for implementation are the Head of Service, Learning Systems, Children and Families Directorate. <p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>The Co-op Academies Trust are self-delivering a capital scheme to expand the building at Co-op Nightingale to accommodate a partnership provision which will provide a specialist learning environment to meet the demand within the city. The</p>		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list


³ Simply refer to supporting report where used as these matters have been set out in detail.

	<p>building is required to be available from September 2023 as it will temporarily accommodate pupils of Co-op Brierley Academy for the first year, ahead of their permanent building being complete in 2024.</p> <p>There is a tight programme to ensure completion for the start of the next academic year so building work is already underway, therefore we need approval to enter into a grant agreement as soon as possible.</p> <p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>In terms of the interim solution for Co-op Academy Brierley, creating a temporary school on the permanent site for the Department for Education Free School was considered but ruled out due to the constrained nature of the site and the risk of incurring further delays should the works to the permanent building need to be re-sequenced to accommodate an interim solution.</p>
Affected wards:	Harehills
Details of consultation undertaken⁴:	<p>Executive Member</p> <p>Cllr Pryor has been briefed throughout regarding the proposal to establish the provision. He will be briefed through the next stages of the process.</p> <p>Ward Councillors</p> <p>The local ward members have been briefed throughout the process and will receive regular updates.</p> <p>Chief Digital and Information Officer⁵</p> <p>N/A</p> <p>Chief Asset Management and Regeneration Officer⁶</p> <p>AM&R are being consulted about the related amendments to the current lease.</p> <p>Others</p> <p>Consultation has taken place with Co-op Academies Trust, senior officers in Children's & Families and City Development, planning, highways and legal regarding the creation of a partnership provision at Co-op Academy Nightingale.</p> <p>The Co-op Academies Trust are currently conducting a Section 10 public consultation as the sponsor of the new Co-op Brierley school.</p>

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Officer Delegation Scheme (Executive Functions) CDIO must be consulted in relation to all matters relating to the Council's use of digital technology

⁶ See Officer Delegation Scheme (Executive Functions) CAMRO must be consulted in relation to all matters relating to the Council's land and buildings.

Implementation	Officer accountable, and proposed timescales for implementation Viv Buckland - Head of Learning Systems Capital scheme programmed to be completed by September 2023		
List of Forthcoming Key Decisions⁷	Date Added to List:-		
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision		
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____		
Publication of report⁸	If not published for 5 clear working days prior to decision being taken the reason why not possible:		
	If published late relevant Executive member's approval Signature _____ Date _____		
Call-in	Is the decision available ⁹ for call-in?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public: It constitutes an administrative decision and therefore is not subject to "call in"		
Approval of Decision	Authorised decision maker ¹⁰ Julie Longworth – Director of Children & Families		
	Signature 	Date 21/3/23	

⁷ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁸ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁹ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call-in. Key decisions are always available for call-in unless they have been exempted from call-in under rule 5.1.3.

¹⁰ Give the post title and name of the officer with appropriate delegated authority to take the decision.

