

Renewal of Adobe subscription licenses

Date: 16/03/2023

Report of: Software Licensing and Change Manager

Report to: Chief Digital and Information Officer

Will the decision be open for call in? Yes No

Does the report contain confidential or exempt information? Yes No

Brief summary

The council has 950 Adobe subscription licenses which currently reside under an Adobe ETLA (Enterprise Term License Agreement) with Crown Commercial Services as part of an aggregated agreement with other public sector organisations. The licenses are due to expire 31/03/2023 and need renewing to ensure there is no gap in service to the users. CCS have set up another aggregated 3 year ETLA which we want to take part in again. The expected total spend if staying at current numbers will be around £295,000 over the 3 years.

Recommendations

- a) The decision maker is recommended to approve the decision to take part in the new CCS aggregated ETLA for 3 years 01/04/2023 – 31/03/2026

What is this report about?

- 1 This report is about the renewal of our Adobe subscription licenses under an ETLA via CCS for the period of 3 years
- 2 Under the CCS public sector aggregation significant savings (20 – 30%) are made over the prices available under a traditional agreement direct with Adobe e.g. VIP agreement. The ETLA agreement also allows Enterprise level benefits e.g. 3 year fixed pricing, enhanced support, ability to transfer licenses, annual true up etc

What impact will this proposal have?

- 3 The licenses are used throughout the authority for various productivity. Acrobat Standard/Pro for editing pdfs, Creative Cloud Apps for design and creativity tasks and Captivate for creation of training resources

How does this proposal impact the three pillars of the Best City Ambition?

Health and Wellbeing Inclusive Growth Zero Carbon

- 4 Industry standard apps that support health and wellbeing by being easy to use and backed up by huge amounts of training resources online etc which make them easy to use, less stress, familiarity with product etc. Inclusive growth supported by the applications (particularly Acrobat) supporting digital productivity conducive to home working and less reliance on paper/printing/scanning which also contribute to zero carbon.

What consultation and engagement has taken place?

Wards affected:

Have ward members been consulted? Yes No

What are the resource implications?

- 5 Products are already supported and well-established processes in place to manage the licensing.

What are the key risks and how are they being managed?

- 6 If the licenses are not renewed they will eventually expire and stop working. The ETLA will ensure the licenses are renewed and maintain service.

What are the legal implications?

- 7 N/A

Options, timescales and measuring success

What other options were considered?

- 8 Alternative products were considered, particularly Acrobat replacements but the cost to purchase subscription licenses for another pdf editor coupled with time and resources required to implement the new product and train staff made the option to stay with Adobe the preferred choice at this time.

How will success be measured?

9 950+ users will continue to use their Adobe subscription products without a gap in service.

What is the timetable and who will be responsible for implementation?

10 Order will need to be raised over to CCS via Bytes before 31/03/23. Bob Walker Software Licensing Manager will be responsible for renewal.

Appendices

- None

Background papers

- None