

Delegated Decision Notice (DDN)

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input checked="" type="checkbox"/> Key Decision	<input type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input checked="" type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director of Children and Families (decisions a-f) and Chief Officer, Financial Services (decisions g-h)		
Contact person:	Ben Finley	Telephone number: 07715044858	
Subject²:	New Children's Residential Provision		
Decision details³:	<p>What decision has been taken?</p> <p>The Director of Children & Families has agreed to:</p> <ul style="list-style-type: none"> a) Note the content of the report and invest to save proposition for new capacity within the children's residential portfolio; b) Approve the overall business case as described in this report; c) Approve the revenue expenditure necessary for the operation of the proposed new homes; d) Approve the establishment of new posts, as detailed, to support the proposed new homes; e) Note the financial implications and give authority to spend budgets (revenue and capital) as identified in this report; and f) Note, as per the Scheme of Delegation, that the Chief Officer, Asset Management & Regeneration, will be required to approve the acquisitions, as and when properties are identified. <p>The Chief Officer, Financial Services has agreed to:</p> <ul style="list-style-type: none"> g) Note the content of the report and invest to save proposition for new capacity with the children's residential portfolio; and h) Approve the necessary injection into the capital programme to enable property acquisitions. 		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

	<p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>As set out in the report attached</p>	
	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>As set out in the report attached</p>	
Affected wards:	Citywide impact	
Details of consultation undertaken⁴:	Executive Member for Adults and Children's Social Care and Health Partnerships - various	
	Ward Councillors – NA (to be undertaken during implementation)	
	Chief Digital and Information Officer ⁵ - NA	
	Chief Asset Management and Regeneration Officer ⁶ - various	
	Others – as set out in the report attached	
Implementation	<p>Officer accountable, and proposed timescales for implementation</p> <p>The Head of Corporate Parenting</p> <p>Acquisitions and recruitment to new roles will begin as soon as possible.</p>	
List of Forthcoming Key Decisions⁷	Date Added to List:- 12 th December 2022	
	<p>If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision</p> <p>NA</p>	
	<p>If Special Urgency Relevant Scrutiny Chair(s) approval</p> <p>Signature _____ Date _____</p>	
Publication of report⁸	If not published for 5 clear working days prior to decision being taken the reason why not possible: NA	
	<p>If published late relevant Executive member's approval</p> <p>Signature _____ Date _____</p>	
Call-in	Is the decision available ⁹ for call-in?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.



⁵ See Officer Delegation Scheme (Executive Functions) CDIO must be consulted in relation to all matters relating to the Council's use of digital technology

⁶ See Officer Delegation Scheme (Executive Functions) CAMRO must be consulted in relation to all matters relating to the Council's land and buildings.

⁷ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁸ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁹ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call-in. Key decisions are always available for call-in unless they have been exempted from call-in under rule 5.1.3.

	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public: NA	
Approval of Decision	Authorised decision maker ¹⁰ Julie Longworth - Director of Children and Families	
	Signature 	Date: 24/3/23
Approval of Decision	Authorised decision maker ¹¹ Victoria Bradshaw - Chief Officer, Financial Services	
	Signature 	Date 23 rd March 2023

¹⁰ Give the post title and name of the officer with appropriate delegated authority to take the decision.

¹¹ Give the post title and name of the officer with appropriate delegated authority to take the decision.