

Delegated Decision Notice (DDN)

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input checked="" type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director of Children & Families		
Contact person:	Catherine Henderson / Rebecca McCormack		Telephone number: 0113 24785430
Subject²:	Award of cooperation agreements to Area Inclusion Partnerships: April 2023-Mar 2024 with 3 x 12 months options to extend		
Decision details³:	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)</p> <p>The Director of Children & Families is asked to approve the award of new cooperation agreements to Area Inclusion Partnerships to commence on 1st April 2023 for a period of 12 months with the option to extend for 3 x 12 months.</p> <p>The total value of the agreements is determined annually and is approximately £5.06m per annum. The budget for this year (2022/23) is £5,056,000.</p>		
	<p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>The existing agreements with AIP's expired on 31st March 2022. A decision was taken on 2/2/2022 to award new 12 month agreements with the option to extend by 4 x 12 months (decision D54931) – please see accompanying delegated decision report.</p> <p>The agreements were not awarded in 2022/23 due to unforeseen delays and so these decision is being sought to award the agreement with a new start date of 1/4/23.</p>		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list


³ Simply refer to supporting report where used as these matters have been set out in detail.

	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>No other options were considered.</p>
Affected wards:	N/A
Details of consultation undertaken⁴:	Executive Member – via the request for key decision
	Ward Councillors
	Chief Digital and Information Officer
	Chief Asset Management and Regeneration Officer
	<p>Others</p> <p>Consultation will take place with AIP Leads/Chairs alongside Learning Inclusion colleagues prior to the new agreements being issued.</p> <p>Legal colleagues in Procurement & Commercial Services will be consulted on the content of the cooperation agreement.</p>
Implementation	<p>Officer accountable, and proposed timescales for implementation</p> <p>The Head of Commissioning & Market Management is responsible for implementing the decision.</p>
List of Forthcoming Key Decisions⁵	Date Added to List:- 15/12/21
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision
	<p>If Special Urgency Relevant Scrutiny Chair(s) approval</p> <p>Signature _____ Date _____</p>
Publication of report⁶	If not published for 5 clear working days prior to decision being taken the reason why not possible:

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

	If published late relevant Executive member's approval	
	Signature	Date
Call In	Is the decision available ⁷ for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	If exempt from call-in, the reason why call-in would prejudice the interests of the council or the public:	
Approval of Decision	Authorised decision maker ⁸ Julie Longworth, Director of Children & Families	
	Signature 	Date 30/3/23

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.

