

## Morley Town Deal Board

### Draft Minutes

Tuesday 21<sup>st</sup> March 2023

14:00 – 16:30

Large Banqueting Suite, Morley Town Hall

#### Board Members

|                         |  |
|-------------------------|--|
| Gerald Jennings (Chair) | <i>Director, G.R. Jennings Properties Ltd</i>                    |
| Cllr Helen Hayden       | <i>Executive Member, Infrastructure and Climate</i>              |
| Cllr Robert Finnigan    | <i>Morley Town Council</i>                                       |
| Matthew Winn            | <i>Communications Manager, Office of MP Andrea Jenkyns</i>       |
| Rachael Kennedy         | <i>Morley Town Centre Manager</i>                                |
| Steven Foster           | <i>Director, Land Securities</i>                                 |
| Cllr Jane Senior        | <i>Morley South ward member</i>                                  |
| Lalit Suryawanshi       | <i>Morley Resident</i>   |
| Cllr Andrew Hutchison   | <i>Morley North Ward Member</i>                                  |
| Mukesh Patel            | <i>Morley Resident</i>   |
| Christine Hirst         | <i>Morley Resident</i>   |
| Mark Goldstone          | <i>Head of Regional Policy, CBI</i>                              |
| Martin Farrington       | <i>Director of City Development, Leeds City Council</i>          |
| Mark Casci              | <i>West and North Yorkshire Chamber of Commerce</i>              |
| Ryan Kaye               | <i>Area Lead, West Yorkshire, Cities &amp; Local Growth Unit</i> |
| Dan Merrick             | <i>Community representative</i>                                  |

#### Apologies

|               |  |
|---------------|--|
| Dawn Ginns    | <i>Morley Resident</i>                   |
| Sonya Midgley | <i>West Yorkshire Combined Authority</i> |

#### Officer attendees and externals

|                  |  |
|------------------|--|
| Helen McGrath    | <i>Senior Project Manager, Leeds City Council</i>          |
| Jane Walne       | <i>Head of Projects and Programmes, Leeds City Council</i> |
| Libbi Watson     | <i>Career Grade Officer, Leeds City Council</i>            |
| Claire Newton    | <i>Senior Project Officer, Leeds City Council</i>          |
| Martin Gresswell | <i>Senior Asset Management Officer, Leeds City Council</i> |
| Chris Coulson    | <i>Executive Manager, Leeds City Council</i>               |
| Mark Knight      | <i>Groundwork Yorkshire</i>                                |
| Sarah Leeson     | <i>Groundwork Yorkshire</i>                                |
| Andrew Price     | <i>Reform</i>  |
| Emily Ingham     | <i>Civic Engineers</i>                                     |

---

## 1.0 Introductions and apologies

- 1.1 Apologies were noted. The Chair welcomed the members of the public to the first public Board meeting. It was noted that there was a pre-Board walking tour of Morley by some members of the board, council officers and colleagues from Reform. The Chair outlined the format of the public meeting and how it will be conducted going forward.

---

## 2.0 Declaration of interests

- 2.1 **Action** - All board member to update the declaration of interests. LW to circulate a reminder.
- 2.2 Reminder for Councillors and Board members that the pre-election period (previously purdah) starts on 27<sup>th</sup> March 2023. Guidance from Leeds City Council is available.

---

## 3.0 Minutes of the last meeting and matters arising

- 3.1 The previous minutes of the January meeting were agreed to be an accurate record.
- 3.2 Regarding previous action 3.2 the Chair has arranged the key economic hubs meeting to be held on the 19<sup>th</sup> April 2023.
- 3.3 Regarding previous action 4.5 Munroe K to provide a programme plan to Leeds City Council (carried over).
- 3.4 Regarding previous action 5.2, the Chair is still encouraging board members to sign up to the Morley Growing Talent programme. 4 Board Members have already volunteered to date.
- 3.5 Regarding previous action 6.1.1. for Rachael Kennedy and the Heritage Officer to meet to discuss comms messaging for HIF. This needs to be carried forward once a new Heritage Officer is in post.
- 3.6 Regarding previous action 7.1, Jill Mac has now been invited to join the Communications and Engagement working group.
- 3.7 In terms of previous action 9.1 there are 3 volunteers for the Inclusive Design Panel currently. Representatives from Currie and Brown are interested in getting involved in the Morley Town Deal programme. **Action** – Leeds City Council to meet with them to discuss potential involvement.

---

## 4.0 Correspondence log and questions from the public

- 4.1 The Chair to meet with MP Andrea Jenkyns and Jane Walne to provide officer representation. This meeting needs to be rearranged as was originally scheduled for 10 March.
- 4.2 A FOI request on the White Rose Innovation Hub was received from the public and responded to. Lynne Foxcroft, the sender of the FOI request, raised her concerns with this project which were responded to by Board Members. It was noted that without the Morley Town Deal funding and private sector match from Munroe K this project would not be going ahead.
-

---

4.3 **Action** - Lalit Suryawanshi requested the list of outcomes and outputs from the White Rose Innovation Hub project to be circulated.

4.4 There were no further questions from the public for Board Members to respond to.

---

## 5.0 Greener and Connected / Station Gateway spotlight

5.1 A presentation from Groundwork, Reform and Leeds City Council was given to the public and Board Members. All board members gave positive feedback and were pleased with how the programme is progressing.

5.2 Board members did raise concerns around the ongoing maintenance to the parks and open greenspaces. Leeds City Council officers were confident that the ongoing maintenance, repair and up-keep of the Morley parks and pocket parks programme would be absorbed into the existing work and budget of the Parks and Countryside team in future years.

---

## 6.0 Highlight Report

6.1 The Programme Manager and project leads presented key items from the highlight report.

6.2 It was noted that wider engagement is required across the programme, specifically around the timely advertisement of consultation and engagement events following some feedback on the recent CAAMP public meeting.

6.3 **Action** - Regarding the Heritage Investment Programme Cllr Hutchison requested an update on the St Mary's in the Woods building at the next working group meeting. **Action** - Buttress Architects to also be invited to the next working group meeting.

6.4 As part of the Station Gateway update it was noted that the project team have submitted a bid to Network Rail for £270k match funding and awaiting bid outcome.

6.5 **Action** - As part of the White Rose Innovation Hub update it was requested that the programme and costings from Munroe K is received in advance of the May Town Deal Board meeting. Board members challenged the delay to the submission of the planning application.

---

## 7.0 Feedback from Town Deal Board working groups

### 7.1 Skills, Education and Employment

7.1.1 Rachael Kennedy (Chair of working group) gave feedback on the work with Leeds Beckett University who are heavily involved across Morley and offering a free qualification through the We Can programme. Positive feedback was also noted on the progress with the Ahead Partnership.

7.1.2 **Action** - Leeds City Council officer to attend the working group in place of Sam Lewis. Helen McGrath to attend as Programme Manager.

### 7.2 Transport, Greenspace, Health and Wellbeing

---

- 
- 7.2.1 Cllr Finnigan (Chair of working group) reported positively on progress with the working group. Leeds City Council are currently in communication with third party landowners on the Greenway proposals.
- 7.2.2 Board Members noted that there needs to be a focus on the health and wellbeing part of this working group and to engage with GPs, NHS and medical centres across the programme. **Action** to be picked up at next working group meeting. Potential for social prescribing through the active travel measures.

### **7.3 Communication and Engagement**

- 7.3.1 Lalit Suryawanshi (Chair of working group) updated the Board. Jill Mac has now been invited to these working group meetings. The Chair of the working group noted the need to be more proactive in communication and engagement methods.
- 7.3.2 **Action** – Programme Manager, Communications Officer and Chair of Comms and Engagement working group to discuss and create a proactive communications news/key milestone plan. The Deputy Area Lead for Towns Fund requested to receive this once produced.

### **7.4 Town Centre, Placemaking and Culture**

- 7.4.1 Cllr Hutchison (Chair of working group) noted the recent progress made on the Town Hall project after some delay. The issues around fire safety and evacuation have been clarified between the team working on the Town Deal elements and the service currently managing the building. **Action** - Cllr Hutchison has requested a further meeting with NPS and the LCC fire officer on site.
- 7.4.2 The general layout proposals were presented to members of the Board. It was clarified that the lower café area will be used as a drop in café open to the public during normal office hours. The first-floor refreshment area will be used as an interval bar to support performances in the Alexandra Hall. Noted that the Business case is predicated on this arrangement.
- 7.4.3 It was noted that designs are now progressing in accordance with the Town Deal Fund outputs and requirements.
- 7.4.4 It was also noted that the Heritage Investment Programme needs more visibility at this working group.

---

### **8.0 AOB**

- 8.1 A Morley Town Deal challenges workshop was held with Leeds University, Munroe K, LCC and the Morley Town Centre Manager. A suggestion of a 2D/3D digital model of Morley is currently being proposed. It was noted that funding for this will not come from the Morley Town Deal grant or divert officer resource away. It may help complement the monitoring and evaluation requirements of the programme.
- 8.2 Concerns were raised that there is a lack of engagement with the Morley indoor market as there is no current manager and there is no intention of recruiting.

---

### **9.0 Confidential items**

---

---

9.1 The public were invited to leave the meeting at this point (4pm). Several confidential appendices were then discussed by Board Members and officers. The meeting finished at 4.30pm

---

**10.0 Date of next meeting**

10.1 Monday 22<sup>nd</sup> May 2023, 2pm-4.30pm, Morley Town Hall, Large Banqueting Suite

---